

Meeting Minutes
RM Regular Meeting 19/06/2025 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Thursday June 19, 2025.

Reeve Arnold Jahn called the meeting to order at 9:00 a.m. the following were present:

Reeve:	Arnold Jahn
Councillor Division No. 1:	Heather Brokenshire
Councillor Division No. 2:	Brett Mackenzie
Councillor Division No. 3:	Jody Dukart
Councillor Division No. 4:	Michael Konopaki
Councillor Division No. 5:	Dalan Wheeler
Councillor Division No. 6:	Terry Sernick
CAO:	Monica Kovach

Resolution	Approval of Agenda
No:	Moved By: Michael Konopaki
2025-121	That Council approve the agenda as presented.

CARRIED

Resolution	Approval of Minutes
No:	Moved By: Heather Brokenshire
2025-122	That the minutes of the regular meeting held May 22, 2025, and the special meeting held June 16, 2025, be approved as circulated.

CARRIED

Resolution	Administration Report
No:	Moved By: Michael Konopaki
2025-123	That Council approve CAO Monica Kovach's report as presented.

CARRIED

Resolution	Reeve and Councillors Reports
No:	Moved By: Dalan Wheeler
2025-124	That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

CARRIED

Resolution	Bank Reconciliations
No:	Moved By: Michael Konopaki
2025-125	That the bank reconciliations and bank statements for the month of May 2025 be approved as presented.

CARRIED

Resolution No: 2025-126	Statement of Financial Activities Moved By: Brett Mackenzie That the statements of financial activities for the month of May 2025 be approved as presented. CARRIED
Resolution No: 2025-127	Accounts Payable for Approval Moved By: Jody Dukart That Council approve the list of payments for the month of June 2025 for cheque numbers 5831 to 5846 and electronic payments for a total of \$247,572.78, attached to and forming part of these minutes. CARRIED
Resolution No: 2025-128	Public Works Report Moved By: Terry Sernick That Council approve the Manager of Public Works, Troy Threinen, verbal report, as presented. CARRIED
Resolution No: 2025-129	Gravel Truck Moved By: Michael Konopaki That the equipment replacement committee, Terry Sernick and Michael Konopaki, may bid on the 2007 International Eagle tandem gravel truck that is being sold in the Estevan Motor Speedway online auction up to a maximum of \$65,000. CARRIED
Resolution No: 2025-130	Wobbly Packers Moved By: Terry Sernick That we ask Conquest Equipment to hold the price on the packer for purchase in 2026. CARRIED
Resolution No: 2025-131	CTP Application Moved By: Michael Konopaki That we apply to the Clearing the Path program for grid 605 from Highway 18 to the north municipal boundary to be put on the program. CARRIED

**Resolution
No:**
2025-132

Closed Session

Moved By: Terry Sernick

That we move into a closed session at 11:08 a.m. as per clause 120(2)(a) of *The Municipalities Act*, and on the basis that the discussion taking place apply to section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

That we enter an open session at 11:37 a.m.

**Resolution
No:**
2025-133

TWP RD 11

Moved By: Dalan Wheeler

That we continue to pursue an agreement based on resolution 2025-076.

CARRIED

**Resolution
No:**
2025-134

Hirsch Dugout

Moved By: Michael Konopaki

That we hire Canart Backhoe to dig a dugout and landscape in accordance with the roadside development permit number RSD0013226 at the SW3-3-5W2M in the amount of \$74,950.00 plus applicable taxes.

CARRIED

**Resolution
No:**
2025-135

Drone Surveys

Moved By: Jody Dukart

That we contract Zach James Media to complete our gravel stockpile surveys.

CARRIED

**Resolution
No:**
2025-136

Deputy Reeve

Moved By: Heather Brokenshire

That Council appoint Terry Sernick, as deputy reeve from June 1, 2025, to November 30, 2025.

CARRIED

Reeve, Arnold Jahn, declared a pecuniary interest and left the meeting at 11:48am.

**Resolution
No:**
2025-137

Grading Request

Moved By: Jody Dukart

That we do not grade an access road for a residence, which both are in the jurisdiction of the Village of Roche Percee, as per the written request.

CARRIED

Reeve, Arnold Jahn, returned to the meeting at 11:51 am.

- Resolution No:** 2025-138
2024 Audit Letter
Moved By: Terry Sernick
That we acknowledge the letter from Dudley & Company LLP stating the 2024 audit is complete and submitted to Saskatchewan Ministry of Government Relations; furthermore, that we do not include the Council remuneration sheet with the annual synopsis that is provided to the ratepayers.
CARRIED
- Resolution No:** 2025-139
Vacation Request
Moved By: Heather Brokenshire
That we approve the CAO, Monica Kovach, vacation request of 8 days during the summer months.
CARRIED
- Resolution No:** 2025-140
Commercial Development Permits
Moved By: Michael Konopaki
That Council approve the following Commercial Development Permits:
Whitecap Resources Inc. - File# WCP/792 - NW 34-03-04 W2M - Wellsite, Access Road - New Approach - Division #4
Whitecap Resources Inc. - File# WCP/793 - NW 34-03-04 W2M - Pipeline Road Crossing Consent - Division #4
CARRIED
- Resolution No:** 2025-141
Correspondence
Moved By: Brett Mackenzie
That the correspondence is approved as presented.
CARRIED
- Resolution No:** 2025-142
Adjournment
Moved By: Michael Konopaki
That the meeting adjourn, the time being 2:12 pm and the next regular monthly meeting will be held on July 17, 2025, commencing at 9:00am.
CARRIED

Reeve

Administrator

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Bank Code - GENERAL - TD TRUST

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5831	05/31/2025	Bienfait Centennial Parks & Rec Board 2025 Canada Day	July 1st Celebration Donation	1,500.00	1,500.00
5832	05/31/2025	Frobisher Union Church May 2025	In Memorial Donation - R Hall	80.00	80.00
5833	06/19/2025	Bienfait Swimming Pool June 2025	2025 Donation - Clothing, Mainten.	5,296.37	5,296.37
5834	06/19/2025	Davis, Gene 2025 Lease	2025 Gravel Stockpile Lease	1,000.00	1,000.00
5835	06/19/2025	DMS Services Inc. 1000027410 1000027367	Security Internet Services - PW Ju Network Repairs, Tree Line	111.00 957.36	1,068.36
5836	06/19/2025	Frobisher Threshermen's June 2025	2025 Donation-Threshmens Day	1,800.00	1,800.00
5837	06/19/2025	Genco Asphalt Inc. 3026	Gid 605 - Crack Sealing	3,329.45	3,329.45
5838	06/19/2025	Grandberg, Donald 2025 Lease	2025 Gravel Stockpile Lease	1,000.00	1,000.00
5839	06/19/2025	Impact Creative Digital 1656	2025 - Website Annual Hosting Fe	555.00	555.00
5840	06/19/2025	Pukas Welding Ltd. 991839	Welding Repairs - Unit# 53 Packer	1,065.60	1,065.60
5841	06/19/2025	Quality Tire Service I91-030593	Unit#3 Repairs	451.52	451.52
5842	06/19/2025	Redhead Equipment P53570 P53565	Unit #21 - Mack Gravel Truck Mower Blades - PW	203.96 1,399.78	1,603.74
5843	06/19/2025	St. Joseph Hospital Foundation June 2025	2025 Donation - 1st Year	50,000.00	50,000.00
5844	06/19/2025	Stars Air Ambulance June 2025	2025 - Annual Donation	2,500.00	2,500.00
5845	06/19/2025	Svein Bryeide Construction Ltd 10643 10644	Hwy 18 - RR 2062 - Road Repairs Hirsch Yard Site - Road Repairs	34,687.50 1,998.00	36,685.50
5846	06/19/2025	Thirsty Bird Pumpjack Sales & Service 14381	Water Tank Parts	1,237.54	1,237.54
				Total Computer Cheque:	109,173.08

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2025-157	05/30/2025	Dukart, Jody May 2025	May Council Indemnity	299.50	299.50
TD EFT2025-158	05/30/2025	Jahn, Arnold May 2025	May Council Indemnity	519.20	519.20
TD EFT2025-159	05/30/2025	Konopaki, Michael May 2025	May Council Indemnity	562.60	562.60
TD EFT2025-160	05/30/2025	Mackenzie, Brett May 2025	May Council Indemnity	487.60	487.60

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2025-161	05/30/2025	Sernick, Terry May 2025	May Council Indemnity	487.60	487.60
TD EFT2025-162	05/30/2025	Wheeler, Dalan May 2025	May Council Indemnity	299.50	299.50
TD EFT2025-163	05/30/2025	Curtis, Riley Payroll 2025-11	2025 Payroll 11	2,368.31	2,368.31
TD EFT2025-164	05/30/2025	Dukart, Misty Payroll 2025-11	2025 Payroll 11	1,501.65	1,501.65
TD EFT2025-165	05/30/2025	Halkyard, Kate Payroll 2025-11	2025 Payroll 11	1,754.91	1,754.91
TD EFT2025-166	05/30/2025	Kovach, Monica Payroll 2025-11	2025 Payroll 11	2,793.33	2,793.33
TD EFT2025-167	05/30/2025	Newsham, Keith Payroll 2025-11	2025 Payroll 11	2,570.55	2,570.55
TD EFT2025-168	05/30/2025	Nowlan, Braden Payroll 2025-11	2025 Payroll 11	2,665.23	2,665.23
TD EFT2025-169	05/30/2025	Seaman, Dave Payroll 2025-11	2025 Payroll 11	1,537.68	1,537.68
TD EFT2025-170	05/30/2025	Threinen, Troy Payroll 2025-11	2025 Payroll 11	3,010.35	3,010.35
TD EFT2025-171	05/30/2025	Wright, Jeffrey Payroll 2025-11	2025 Payroll 11	2,729.51	2,729.51
TD EFT2025-172	05/31/2025	Dynamic Signs Inc. 17521	PW - Trucks Decals	899.10	899.10
TD EFT2025-173	05/31/2025	International Union of May 2025	April 13 - May 24, 2025 PP	713.84	713.84
TD EFT2025-174	05/31/2025	SaskWorks Venture Fund Inc. May 2025	April 13 - May 24, 2025 PP	2,607.72	2,607.72
TD EFT2025-175	05/31/2025	Stenhouse, Kara May 2025	Office Cleaning - May 2025	413.40	413.40
TD EFT2025-176	05/31/2025	Village of Frobisher May POS 2025	POS Sales - May 2025	8,336.70	8,336.70
TD EFT2025-177	06/13/2025	Curtis, Riley Payroll 2025-12	2025 Payroll 12	2,428.58	2,428.58
TD EFT2025-178	06/13/2025	Dukart, Misty Payroll 2025-12	2025 Payroll 12	1,342.47	1,342.47
TD EFT2025-179	06/13/2025	Halkyard, Kate Payroll 2025-12	2025 Payroll 12	1,617.41	1,617.41
TD EFT2025-180	06/13/2025	Kovach, Monica Payroll 2025-12	2025 Payroll 12	2,741.34	2,741.34
TD EFT2025-181	06/13/2025	Newsham, Keith Payroll 2025-12	2025 Payroll 12	2,264.11	2,264.11
TD EFT2025-182	06/13/2025	Nowlan, Braden Payroll 2025-12	2025 Payroll 12	2,266.39	2,266.39
TD EFT2025-183	06/13/2025	Seaman, Dave Payroll 2025-12	2025 Payroll 12	1,053.76	1,053.76
TD EFT2025-184	06/13/2025	Threinen, Troy Payroll 2025-12	2025 Payroll 12	3,118.46	3,118.46
TD EFT2025-185	06/13/2025	Wright, Jeffrey Payroll 2025-12	2025 Payroll 12	2,216.39	2,216.39
TD EFT2025-186	06/19/2025	DMM Energy			

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		B9321ML	Public Works - Fuel	1,092.87	
		B3056ML	Public Works - Fuel	7,297.95	
		B3075ML	Public Works - Fuel	4,735.97	13,126.79
TD EFT2025-187	06/19/2025	Dudley & Company LLP 45520	Year End - Dec 31, 2024	17,760.00	17,760.00
TD EFT2025-188	06/19/2025	Dukart, Darcy 2502	Office/Yard & Cemtery Maintenan	1,123.50	1,123.50
TD EFT2025-189	06/19/2025	Goliath Disposal Ltd. June 2025	Waste Disposal and Collection	2,069.62	2,069.62
TD EFT2025-190	06/19/2025	House of Stationery 462044	Office Supplies	72.32	72.32
TD EFT2025-191	06/19/2025	Kovach, Monica May 2025	Travel/Mileage - May 2025	690.22	690.22
TD EFT2025-192	06/19/2025	McCombs Auto Supply 661992	Shop Supplies - PW	332.47	
		664378	Shop Supplies - PW	331.74	
		664798	Paper Tpwel - PW Shop	50.98	715.19
TD EFT2025-193	06/19/2025	Prairie Newspaper Group PNG533935	Tax Enforcement Ad - Carlyle Obs	347.76	347.76
TD EFT2025-194	06/19/2025	Southeast Regional Library June 2025	2025 - 2nd Installment	2,433.75	2,433.75
			Total Other:		93,946.34

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD 2025-072	05/30/2025	SaskTel Mobility May 2025	PW/Office Cell & Mobile Internet	180.56	180.56
TD 2025-073	05/30/2025	SaskTel May 2025	Telephone - PW Shop	70.09	70.09
TD 2025-074	05/30/2025	SecurTek Monitoring Solutions INV1995282	Security System Monitoring	61.05	61.05
TD 2025-075	05/30/2025	SaskEnergy - Office May 2025	Office - Heat	78.60	78.60
TD 2025-076	05/30/2025	SaskEnergy - PW Shop May 2025	Heat; Public Works Shop	146.21	146.21
TD 2025-077	05/30/2025	SaskPower - Office 1260-0093-5622	Office - Power	234.59	234.59
TD 2025-078	05/30/2025	SaskPower - Old PW Shop 2019-0087-6601	Old PW Shop - Power	222.05	222.05
TD 2025-079	05/30/2025	SaskPower - New PW Shop 3339-0062-6628	Power; New PW Shop	338.39	338.39
TD 2025-080	05/30/2025	SaskPower - Street Lights 2019-0087-6602	Hirsch, Street Lights	129.01	129.01
TD 2025-081	05/31/2025	Canada Revenue Agency May 2025	May 2025 Payroll Deductions	33,062.62	33,062.62
TD 2025-082	05/31/2025	Municipal Employees Pension May 11-24/25 PP	May 11-May 24, 2025 PP	4,532.06	4,532.06
TD 2025-083	05/31/2025	Minister of Finance May 2025	SECS School Taxes- May 2025	489.30	489.30

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ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
TD 2025-084	06/19/2025	Access Communications			
		June 2025	Office Phone & Internet	487.35	487.35
TD 2025-085	06/19/2025	Municipal Employees Pension			
		May 25-June 7/2	May 25 - June 7, 2025 PP	4,421.48	4,421.48
			Total Online Banking:		44,453.36
			Total GENERAL:		247,572.78

Certified Correct This June 19, 2025

Reeve

Administrator