

Meeting Minutes

RM Regular Meeting 17/07/2025 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Thursday July 17, 2025.

Reeve Arnold Jahn called the meeting to order at 9:00 a.m. the following were present:

Reeve:	Arnold Jahn
Councillor Division No. 1:	Heather Brokenshire
Councillor Division No. 2:	Brett Mackenzie
Councillor Division No. 3:	Jody Dukart
Councillor Division No. 4:	Michael Konopaki
Councillor Division No. 5:	Dalan Wheeler
Councillor Division No. 6:	Terry Sernick
CAO:	Monica Kovach

Resolution Approval of Agenda

No: **Moved By:** Terry Sernick

2025-143 That Council approve the agenda as presented.

CARRIED

Resolution Approval of Minutes

No: **Moved By:** Michael Konopaki

2025-144 That the minutes of the regular meeting held June 19, 2025 be approved as circulated.

CARRIED

Resolution Administration Report

No: **Moved By:** Heather Brokenshire

2025-145 That Council approve CAO Monica Kovach's report as presented.

CARRIED

Resolution Closed Session

No: **Moved By:** Dalan Wheeler

2025-146 That we move into a closed session at 9:30 a.m. as per clause 120(2)(a) of *The Municipalities Act*, and on the basis that the discussion taking place apply to section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

That we enter an open session at 9:35 am.

Resolution Reeve and Councillors Reports

No: **Moved By:** Dalan Wheeler

2025-147 That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

CARRIED

- Resolution** **Bank Reconciliations**
No: **Moved By:** Jody Dukart
2025-148 That the bank reconciliations and bank statements for the month of June 2025 be approved as presented.
CARRIED
- Resolution** **Statement of Financial Activities**
No: **Moved By:** Heather Brokenshire
2025-149 That the statements of financial activities for the month of June 2025 be approved as presented.
CARRIED
- Resolution** **Accounts Payable for Approval**
No: **Moved By:** Terry Sernick
2025-150 That Council approve the list of payments for the month of June 2025 for cheque numbers 5847 to 5860 and electronic payments for a total of \$587,380.36, attached to and forming part of these minutes.
CARRIED
- Resolution** **Public Works Report**
No: **Moved By:** Brett Mackenzie
2025-151 That Council approve the Manager of Public Works, Troy Threinen, verbal report, as presented.
CARRIED
- Resolution** **Approach Development & Culvert Installation Policy**
No: **Moved By:** Michael Konopaki
2025-152 That Council approve the approach development and culvert installation policy as presented and that it becomes a part of the Policy Manual.
CARRIED
- Resolution** **TCA Policy**
No: **Moved By:** Heather Brokenshire
2025-153 That Council approve the tangible capital asset (TCA) policy as presented and that it becomes a part of the Policy Manual.
CARRIED
- Resolution** **Wobbly Packers**
No: **Moved By:** Terry Sernick
2025-154 That we purchase a CA1600 wobbly compactor for \$24,300 plus applicable taxes from Conquest Equipment; furthermore, that the equipment be purchased in 2025 due to the price increase in 2026.
CARRIED

- Resolution** **RF Now Municipal Agreement**
No: **Moved By:** Jody Dukart
2025-155 That Council agree to sign the Agreement for Installation of Fibre Optic Cable as presented by RFNow Inc. for the provision of high-speed internet services; furthermore, that an install in the west ditch of range road 2041 East of 14 and SE 23-03-04W2 is approved.
CARRIED
- Resolution** **Office Cameras**
No: **Moved By:** Dalan Wheeler
2025-156 That we order a new security system off of Amazon for \$599.99 plus applicable taxes.
CARRIED
- Resolution** **Approach Request - NE 16-3-4W2**
No: **Moved By:** Michael Konopaki
2025-157 That we approve the widening of the approach on the NE16-3-4W2M furthermore, that the work is to be completed by the ratepayer or a contractor of their choice at no cost to the municipality other than supplying a culvert.
CARRIED
- Resolution** **Correspondence**
No: **Moved By:** Heather Brokenshire
2025-158 That the correspondence is approved as presented.
CARRIED
- Resolution** **Approach Request - SE33-1-6W2**
No: **Moved By:** Michael Konopaki
2025-159 That we approve the widening and culvert installation of approaches on the SE33-1-6W2M to be completed by the municipality.
CARRIED
- Resolution** **Adjournment**
No: **Moved By:** Heather Brokenshire
2025-160 That the meeting adjourn, the time being 11:50am and the next regular monthly meeting will be held on August 21, 2025, commencing at 9:00am.
CARRIED

Reeve

Administrator

RM of Coalfields
List of Accounts for Approval
Batch: 2025-00067 to 2025-00078

Bank Code - GENERAL - TD TRUST

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5847	07/17/2025	20/20 Geomatics Ltd. 4172/4170	Survey	6,195.00	6,195.00
5848	07/17/2025	Brandt Tractor Ltd. 4172189	Unit#2 - Grader Repairs	631.91	631.91
5849	07/17/2025	Chamney Crushing 7430	Gravel Spread	279,953.91	279,953.91
5850	07/17/2025	City of Estevan 21597	Fire Services	1,107.67	1,107.67
5851	07/17/2025	DMS Services Inc. 1000027705	Shop Internet	111.00	111.00
5852	07/17/2025	Flawless Sales & Services 3791	Pressure Washer	8,238.09	8,238.09
5853	07/17/2025	Fort Distributors Ltd. 8139381/8139207	Dust Control	22,089.45	22,089.45
5854	07/17/2025	Graphic Press 20557	Printing	182.39	182.39
5855	07/17/2025	Midwest Surveys 58592RC	Survey	6,247.50	6,247.50
5856	07/17/2025	Minister of Finance 2037725261	Fire Radio Billing	216.45	216.45
5857	07/17/2025	Munisoft 2025/26-01713	Monitors	442.67	442.67
5858	07/17/2025	Signal Direct Communications 28212	Install GPS Modems-Tractors	552.78	552.78
5859	07/17/2025	Success Office Systems 456830	Toner	15.75	15.75
5860	07/17/2025	Svein Bryeide Construction Ltd 10648/10647	Road Repairs/Landscaping	138,537.99	138,537.99
Total Computer Cheque:					464,522.56

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2025-195	06/27/2025	Curtis, Riley Payroll 2025-13	2025 Payroll 13	2,221.02	2,221.02
TD EFT2025-196	06/27/2025	Dukart, Misty Payroll 2025-13	2025 Payroll 13	1,279.09	1,279.09
TD EFT2025-197	06/27/2025	Halkyard, Kate Payroll 2025-13	2025 Payroll 13	1,401.49	1,401.49
TD EFT2025-198	06/27/2025	Kovach, Monica Payroll 2025-13	2025 Payroll 13	2,812.67	2,812.67
TD EFT2025-199	06/27/2025	Newsham, Keith Payroll 2025-13	2025 Payroll 13	2,154.02	2,154.02
TD EFT2025-200	06/27/2025	Nowlan, Braden Payroll 2025-13	2025 Payroll 13	2,439.98	2,439.98
TD EFT2025-201	06/27/2025	Pukas, Cooper Payroll 2025-13	2025 Payroll 13	886.08	886.08
TD EFT2025-202	06/27/2025	Threinen, Troy			

RM of Coalfields
List of Accounts for Approval
Batch: 2025-00067 to 2025-00078

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Payroll 2025-13	2025 Payroll 13	3,470.00	3,470.00
TD EFT2025-203	06/27/2025	Wright, Jeffrey				
		Payroll 2025-13		2025 Payroll 13	2,219.02	2,219.02
TD EFT2025-204	06/30/2025	Brokenshire, Heather				
		June 2025		Jun Council Indemnity	754.90	754.90
TD EFT2025-205	06/30/2025	Dukart, Jody				
		June 2025		Jun Council Indemnity	808.75	808.75
TD EFT2025-206	06/30/2025	Jahn, Arnold				
		June 2025		Jun Council Indemnity	719.20	719.20
TD EFT2025-207	06/30/2025	Konopaki, Michael				
		June 2025		Jun Council Indemnity	675.70	675.70
TD EFT2025-208	06/30/2025	Mackenzie, Brett				
		June 2025		Jun Council Indemnity	675.70	675.70
TD EFT2025-209	06/30/2025	Sernick, Terry				
		June 2025		Jun Council Indemnity	487.60	487.60
TD EFT2025-210	06/30/2025	Wheeler, Dalan				
		June 2025		Jun Council Indemnity	487.60	487.60
TD EFT2025-211	06/30/2025	International Union of				
		June 2025		Monthly Remittances	592.88	592.88
TD EFT2025-212	06/30/2025	SaskWorks Venture Fund Inc.				
		June 2025		Payroll Investment Plan	1,738.48	1,738.48
TD EFT2025-213	06/30/2025	Stenhouse, Kara				
		June 2025		Office Cleaning	424.00	424.00
TD EFT2025-214	06/30/2025	Village of Frobisher				
		June POS 2025		POS Sales	2,427.87	2,427.87
TD EFT2025-215	07/11/2025	Curtis, Riley				
		Payroll 2025-14		2025 Payroll 14	2,474.97	2,474.97
TD EFT2025-216	07/11/2025	Dukart, Misty				
		Payroll 2025-14		2025 Payroll 14	1,102.63	1,102.63
TD EFT2025-217	07/11/2025	Halkyard, Kate				
		Payroll 2025-14		2025 Payroll 14	1,411.18	1,411.18
TD EFT2025-218	07/11/2025	Kovach, Monica				
		Payroll 2025-14		2025 Payroll 14	2,790.56	2,790.56
TD EFT2025-219	07/11/2025	Newsham, Keith				
		Payroll 2025-14		2025 Payroll 14	2,248.10	2,248.10
TD EFT2025-220	07/11/2025	Nowlan, Braden				
		Payroll 2025-14		2025 Payroll 14	2,283.71	2,283.71
TD EFT2025-221	07/11/2025	Pukas, Cooper				
		Payroll 2025-14		2025 Payroll 14	1,518.01	1,518.01
TD EFT2025-222	07/11/2025	Threinen, Troy				
		Payroll 2025-14		2025 Payroll 14	3,023.91	3,023.91
TD EFT2025-223	07/11/2025	Wright, Jeffrey				
		Payroll 2025-14		2025 Payroll 14	2,231.83	2,231.83
TD EFT2025-224	07/17/2025	DMM Energy				
		July 2025		Public Works - Fuel	15,032.40	
		B3176ML		Public Works - Fuel	5,006.65	20,039.05
TD EFT2025-225	07/17/2025	Goliath Disposal Ltd.				
		127340		Waste Disposal and Collection	2,069.62	2,069.62
TD EFT2025-226	07/17/2025	McCombs Auto Supply				
		664105		Unit 21 Parts	448.04	448.04
TD EFT2025-227	07/17/2025	Munisoft				

RM of Coalfields
List of Accounts for Approval
Batch: 2025-00067 to 2025-00078

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		Invoice #			
		2025/26-01951	Equipment Maintenance	17.14	17.14
TD EFT2025-228	07/17/2025	Nelson Motors & Equipment			
		C95850	Parts - Unit 11	162.69	162.69
TD EFT2025-229	07/17/2025	Southeast Tree Care Ltd.			
		07172025	Weed Control	18,060.01	18,060.01
			Total Other:		88,557.50

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
TD 2025-086	06/27/2025	Municipal Employees Pension			
		June 8-21, 2025	June 8 - 21, 2025 PP	4,388.96	4,388.96
TD 2025-087	06/30/2025	SaskTel Mobility			
		June 2025	PW & Office Cell Phone	163.91	163.91
TD 2025-088	06/30/2025	SaskTel			
		June 2025	Telephone - PW Shop	70.09	70.09
TD 2025-089	06/30/2025	SecurTek Monitoring Solutions			
		INV2048450	Security System Monitoring	61.05	61.05
TD 2025-090	06/30/2025	SaskEnergy - Office			
		June 2025	Office - Heat	61.97	61.97
TD 2025-091	06/30/2025	SaskEnergy - PW Shop			
		June 2025	Heat; Public Works Shop	62.06	62.06
TD 2025-092	06/30/2025	SaskPower - Office			
		1128-0095-1182	Office - Power	176.78	176.78
TD 2025-093	06/30/2025	SaskPower - Old PW Shop			
		2250-0084-1175	Old PW Shop - Power	170.55	170.55
TD 2025-094	06/30/2025	SaskPower - New PW Shop			
		0831-0095-4764	Power; New PW Shop	252.72	252.72
TD 2025-095	06/30/2025	SaskPower - Street Lights			
		2250-0084-1176	Hirsch, Street Lights	129.01	129.01
TD 2025-096	06/30/2025	Canada Revenue Agency			
		June 2025	June 2025 Payroll Deductions	20,461.73	20,461.73
TD 2025-097	06/30/2025	Minister of Finance			
		June 2025	SE School Taxes	1,330.34	1,330.34
TD 2025-098	06/30/2025	TD Visa			
		June 2025	Monthly Remittances	2,082.46	2,082.46
TD 2025-099	07/11/2025	Municipal Employees Pension			
		June 22-July 5	June 22-July 5, 2025 PP	4,336.72	4,336.72
TD 2025-100	07/17/2025	Access Communications			
		July 2025	Internet and Phone Services	487.58	487.58
TD 2025-101	07/17/2025	Southern Plains Co-op Ltd.			
		71480009	Fuel	64.37	64.37
			Total Online Banking:		34,300.30

Total GENERAL: 587,380.36

Date Printed
08/25/2025 11:38 AM

RM of Coalfields
List of Accounts for Approval
Batch: 2025-00067 to 2025-00078

Page 4

Certified Correct This July 17, 2025

Reeve

Administrator