Meeting Minutes

RM Regular Meeting 21/08/2025 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Thursday August 21, 2025.
Reeve Arnold Jahn called the meeting to order at 9:00 a.m. the following were present:

Reeve:	Arnold Jahn
Councillor Division No. 1:	Heather Brokenshire
Councillor Division No. 2:	Brett Mackenzie
Councillor Division No. 3:	Jody Dukart
Councillor Division No. 4:	Michael Konopaki
Councillor Division No. 5:	Dalan Wheeler
Councillor Division No. 6:	Terry Sernick
CAO:	Monica Kovach

Resolution No: 2025-161

Approval of Agenda
Moved By: Michael Konopaki

That Council approve the agenda as presented.

CARRIED

Resolution No: 2025-162

Approval of Minutes
Moved By: Terry Sernick

That the minutes of the regular meeting held July 17, 2025, be approved as circulated.

CARRIED

Resolution No: 2025-163

Administration Report
Moved By: Heather Brokenshire

That Council approve CAO Monica Kovach's report as presented.

CARRIED

Resolution No: 2025-164

Public Works Report
Moved By: Dalan Wheeler

That Council approve the Manager of Public Works, Troy Threinen, verbal report, as presented.

CARRIED

Resolution No: 2025-165

Reeve and Councillors Reports

Moved By: Brett Mackenzie

That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

CARRIED

Resolution No: 2025-166

Bank Reconciliations

Moved By: Heather Brokenshire

That the bank reconciliations and bank statements for the month of July 2025 be approved as presented.

CARRIED

Resolution No: 2025-167

Statement of Financial Activities

Moved By: Jody Dukart

That the statements of financial activities for the month of July 2025 be approved as presented.

CARRIED

Resolution No: 2025-168

Accounts Payable for Approval

Moved By: Dalan Wheeler

That Council approve the list of payments for the month of August 2025 for cheque numbers 5861 to 5875 and electronic payments for a total of $489,143.64, attached to and forming part of these minutes.

CARRIED

Resolution No: 2025-169

Equipment Rental

Moved By: Jody Dukart

That we authorize the rental a dozer from F&L Concrete for a 1 week period at cost of two thousand, seven hundred dollars ($2,700) per week plus delivery fees; furthermore, that the equipment be added to SARM property insurance program while it is in our possession.

CARRIED

Resolution No: 2025-170

Sask Energy

Moved By: Heather Brokenshire

That we approve the installation of a replacement rectifier and associated underground infrastructure within the road allowance at West of SW06-03-0W2.

CARRIED

Resolution No: 2025-171

Sasktel

Moved By: Dalan Wheeler

That we respond to SaskTel in regards to the cable installation for SaskTel Project No. 827743 that we are not aware of any buried facilities or other underground utilities on the proposed plan.

CARRIED

Resolution No: 2025-172

Shop Repairs

Moved By: Michael Konopaki

That we hire Signal Direct to repair the tower and reinstall it with screw piles at the public works shop in Hirsch for $11,213.40 plus applicable taxes.

CARRIED

Resolution No: 2025-173

TSS Grant

Moved By: Terry Sernick

That we acknowledge being approved for TSS funding for a zoning bylaw and community plan; furthermore, that the CAO sign an agreement with Scatliff + Miller + Murray to complete the work.

CARRIED

Resolution No: 2025-174

Special Event Permit

Moved By: Jody Dukart

That a special event permit be granted to the Coal Creek Festival to host an outdoor music festival at the Roche Percee Campground, SE33-1-6W2M, commencing on August 23, 2025, at 11:00am and concluding August 24, 2025, at 2:00am.

CARRIED

Resolution No: 2025-175

Goliath Waste Program

Moved By: Heather Brokenshire

That we renew our service agreement for garbage services with Goliath Disposal for a five year term and that the CAO sign the agreement as presented.

CARRIED

Resolution No: 2025-176

Rail Safety

Moved By: Michael Konopaki

That Council is in support of CN and Operation Lifesaver's ongoing efforts to raise awareness, save lives and prevent injuries in communities with Rail Safety Week, which is to be held across Canada from September 15 to 21, 2025.

CARRIED

Resolution No: 2025-177

RMAA Division 1 Meeting

Moved By: Michael Konopaki

That the CAO be authorized to attend the RMAA Division 1 meeting on September 19, 2025, held in Regina, SK and that the registration fee of $60.00 be approved for payment.

CARRIED

Resolution No: 2025-178

Commercial Development Permits

Moved By: Heather Brokenshire

That Council approve the following Commercial Development Permits:

- Whitecap Resources Inc. - File# WCP/792 - Facility Construction - NW 34-03-04 W2M - Division #4
- Kingston Midstream Saskatchewan Ltd. - File# 1.24.56.25-062 - Pipeline Maintenance - Cut Low Grade Gravel Road to conduct maintenance - NW 08-02-04 W2M - SW 17-02-04 W2M - Division #1

CARRIED

Resolution No: 2025-179

Correspondence

Moved By: Terry Sernick

That the correspondence is approved as presented.

CARRIED

Resolution No: 2025-180

Adjournment

Moved By: Dalan Wheeler

That the meeting adjourn, the time being 12:20pm and the next regular monthly meeting will be held on September 18, 2025, commencing at 9:00am.

CARRIED

Reeve

Administrator

RM of Coalfields
List of Accounts for Approval
Batch: 2025-00079 to 2025-00090

Date Printed
08/15/2025 3:28 PM

Bank Code - GENERAL - TD TRUST

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
5861	**08/21/2025**	**Brandt Tractor Ltd.**			
		4173186	Unit#2 - Grader Repairs	58.30	58.30
5862	**08/21/2025**	**Chamney Crushing**			
		7511	7/8" Gravel Spreading	10,325.70	10,325.70
5863	**08/21/2025**	**City of Estevan**			
		21666	Fire Contracted Services	2,270.72	2,270.72
5864	**08/21/2025**	**DMS Services Inc.**			
		1000028158	PW Shop Internet	111.00	111.00
5865	**08/21/2025**	**Fort Distributors Ltd.**			
		8140092	2025 Dust Control - 2nd Applicatio	17,176.58	17,176.58
5866	**08/21/2025**	**Four Season Rental & Repair**			
		105943	Shop Supplies - Moto Mix	299.38	299.38
5867	**08/21/2025**	**Graphic Press**			
		20492	Rat Infestation Books - PCO	188.68	188.68
5868	**08/21/2025**	**Information Services Corp**			
		July 2025	Tax Enforcement Charges	930.00	930.00
5869	**08/21/2025**	**Ministry of Finance**			
		D-531356-372740	Quarry Lease# 372740	73.50	73.50
5870	**08/21/2025**	**Minister of Finance**			
		RP-2025-093	2025 Fire Disptach Services-Cens	19,988.87	19,988.87
5871	**08/21/2025**	**Redhead Equipment**			
		A80677	Unit#21 - Mack Truck Repairs	1,256.16	1,256.16
5872	**08/21/2025**	**SE Options Consulting**			
		11062	Pre-Employment Screening	141.75	141.75
5873	**08/21/2025**	**SE Healthcare Recruitment &**			
		July 2025	2025 Contribution	8,728.75	8,728.75
5874	**08/21/2025**	**Turnbull Excavating Ltd.**			
		84205	Supply, Haul & Stockpile - NW 34-	290,694.39	290,694.39
5875	**08/21/2025**	**Weldon Breakfast Program**			
		2025 Donation	2025 Donation	7,500.00	7,500.00
				Total Computer Cheque:	359,743.78

OTHER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2025-230	**07/25/2025**	**Curtis, Riley**			
		Payroll 2025-15	2025 Payroll 15	1,854.87	1,854.87
TD EFT2025-231	**07/25/2025**	**Dukart, Misty**			
		Payroll 2025-15	2025 Payroll 15	714.33	714.33
TD EFT2025-232	**07/25/2025**	**Halkyard, Kate**			
		Payroll 2025-15	2025 Payroll 15	1,751.77	1,751.77
TD EFT2025-233	**07/25/2025**	**Kovach, Monica**			
		Payroll 2025-15	2025 Payroll 15	2,830.31	2,830.31
TD EFT2025-234	**07/25/2025**	**Newsham, Keith**			
		Payroll 2025-15	2025 Payroll 15	2,203.07	2,203.07
TD EFT2025-235	**07/25/2025**	**Nowlan, Braden**			
		Payroll 2025-15	2025 Payroll 15	2,284.00	2,284.00
TD EFT2025-236	**07/25/2025**	**Pukas, Cooper**			

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		Payroll 2025-15	2025 Payroll 15	2,668.15	2,668.15
TD EFT2025-237	**07/25/2025**	**Threinen, Troy**			
		Payroll 2025-15	2025 Payroll 15	2,826.33	2,826.33
TD EFT2025-238	**07/25/2025**	**Wright, Jeffrey**			
		Payroll 2025-15	2025 Payroll 15	2,234.00	2,234.00
TD EFT2025-239	**07/31/2025**	**Brokenshire, Heather**			
		July 2025	Jul Council Indemnity	226.40	226.40
TD EFT2025-240	**07/31/2025**	**Dukart, Jody**			
		July 2025	Jul Council Indemnity	863.80	863.80
TD EFT2025-241	**07/31/2025**	**Jahn, Arnold**			
		July 2025	Jul Council Indemnity	219.20	219.20
TD EFT2025-242	**07/31/2025**	**Konopaki, Michael**			
		July 2025	Jul Council Indemnity	468.55	468.55
TD EFT2025-243	**07/31/2025**	**Mackenzie, Brett**			
		July 2025	Jul Council Indemnity	393.55	393.55
TD EFT2025-244	**07/31/2025**	**Sernick, Terry**			
		July 2025	Jul Council Indemnity	200.00	200.00
TD EFT2025-245	**07/31/2025**	**Wheeler, Dalan**			
		July 2025	Jul Council Indemnity	200.00	200.00
TD EFT2025-246	**07/31/2025**	**Conquest Equipment Inc.**			
		106134	Wobbly CA1600-250205 STK	26,973.00	26,973.00
TD EFT2025-247	**07/31/2025**	**International Union of**			
		July 2025	July 2025 Remittance	599.04	599.04
TD EFT2025-248	**07/31/2025**	**SaskWorks Venture Fund Inc.**			
		July 2025	Payroll Investment Plan - July 202!	1,738.48	1,738.48
TD EFT2025-249	**07/31/2025**	**Stenhouse, Kara**			
		July 2025	Office Cleaning	307.40	307.40
TD EFT2025-250	**07/31/2025**	**Village of Frobisher**			
		July 2025 POS	POS Sales - July 2025	11,200.17	11,200.17
TD EFT2025-251	**08/08/2025**	**Curtis, Riley**			
		Payroll 2025-16	2025 Payroll 16	1,358.26	1,358.26
TD EFT2025-252	**08/08/2025**	**Dukart, Misty**			
		Payroll 2025-16	2025 Payroll 16	764.98	764.98
TD EFT2025-253	**08/08/2025**	**Halkyard, Kate**			
		Payroll 2025-16	2025 Payroll 16	1,676.71	1,676.71
TD EFT2025-254	**08/08/2025**	**Kovach, Monica**			
		Payroll 2025-16	2025 Payroll 16	3,034.32	3,034.32
TD EFT2025-255	**08/08/2025**	**Newsham, Keith**			
		Payroll 2025-16	2025 Payroll 16	2,171.62	2,171.62
TD EFT2025-256	**08/08/2025**	**Nowlan, Braden**			
		Payroll 2025-16	2025 Payroll 16	2,173.59	2,173.59
TD EFT2025-257	**08/08/2025**	**Pukas, Cooper**			
		Payroll 2025-16	2025 Payroll 16	2,611.74	2,611.74
TD EFT2025-258	**08/08/2025**	**Threinen, Troy**			
		Payroll 2025-16	2025 Payroll 16	2,758.24	2,758.24
TD EFT2025-259	**08/08/2025**	**Wright, Jeffrey**			
		Payroll 2025-16	2025 Payroll 16	2,234.00	2,234.00
TD EFT2025-260	**08/21/2025**	**Barricades and Signs Ltd.**			
		77121	Road signs - CTP Signs	717.01	717.01
TD EFT2025-261	**08/21/2025**	**DMM Energy**			

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OTHER

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		B3222ML	Public Works - Fuel	1,481.04	
		B3297ML	Public Works - Fuel	2,742.06	4,223.10
TD EFT2025-262	**08/21/2025**	**Dukart, Darcy**			
		2503	Office/Yard Maintenance	1,055.25	1,055.25
TD EFT2025-263	**08/21/2025**	**Goliath Disposal Ltd.**			
		128767	Waste Disposal and Collection	2,069.62	2,069.62
TD EFT2025-264	**08/21/2025**	**Kendalls Supply Limited**			
		1181341	Shop supplies - DEF Fluid	1,235.47	
		1172930	Credit Memo - Battery	-149.85	
		1181518	Mack - Unit#21 - License Plate Lig	18.99	
		1183543	Shop Supplies - Grease, Rags	297.89	1,402.50
TD EFT2025-265	**08/21/2025**	**Kovach, Monica**			
		August 2025	Security Camera Reinbursement	621.59	621.59
TD EFT2025-266	**08/21/2025**	**McCombs Auto Supply**			
		674822	Unit#32 Mower - Repairs & Parts	112.27	112.27
TD EFT2025-267	**08/21/2025**	**Munisoft**			
		2025/26-02088	Endpoint Protect Antivirus Renewa	133.20	133.20
TD EFT2025-268	**08/21/2025**	**Nelson Motors & Equipment**			
		C97776	Shop Supplies-Weed Eater, Blade:	1,737.93	1,737.93
TD EFT2025-269	**08/21/2025**	**SARM**			
		PSIP25004-6	2025 PSIP - Policy#SARMPSIP20:	499.34	
		Credit Memo - P	2025 PSIP - Policy# SARMPSIP2C	-426.32	
		SARM972264	Unit# 15 - Skid Steer Tire Repair	1,605.29	
		SARM983675	Unit#62 - Rainbow Trailer	43.85	1,722.16
TD EFT2025-270	**08/21/2025**	**Southeast Tree Care Ltd.**			
		150030	Weed Control - Hirsch Shop	640.50	
		150029	Weed Control - Leafy Spurge	3,235.26	3,875.76
TD EFT2025-271	**08/21/2025**	**Success Office Systems**			
		459821	Meter Reading - May-July 2025	225.81	225.81
				Total Other:	99,436.08

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
TD 2025-102	**07/25/2025**	**Municipal Employees Pension**			
		July 6-19, 2025	July 5-19, 2025 PP	4,338.14	4,338.14
TD 2025-103	**07/31/2025**	**SaskTel Mobility**			
		July 2025	PW & Office Cell Phone	163.91	163.91
TD 2025-104	**07/31/2025**	**SaskTel**			
		July 2025	Telephone - PW Shop	70.09	70.09
TD 2025-105	**07/31/2025**	**SecurTek Monitoring Solutions**			
		INV2104599	Security System Monitoring	61.05	61.05
TD 2025-106	**07/31/2025**	**SaskEnergy - Office**			
		July 2025	Office - Heat	56.22	56.22
TD 2025-107	**07/31/2025**	**SaskEnergy - PW Shop**			
		July 2025	Heat; Public Works Shop	53.54	53.54
TD 2025-108	**07/31/2025**	**SaskPower - Office**			
		2382-0083-1360	Office - Power	147.44	147.44
TD 2025-109	**07/31/2025**	**SaskPower - Old PW Shop**			
		2019-0088-6846	Old PW Shop - Power	147.88	147.88

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ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
TD 2025-110	**07/31/2025**	**SaskPower - New PW Shop**			
		1260-0094-8116	Power; New PW Shop	179.39	179.39
TD 2025-111	**07/31/2025**	**SaskPower - Street Lights**			
		2019-0088-6847	Hirsch, Street Lights	129.01	129.01
TD 2025-112	**07/31/2025**	**Town of Bienfait**			
		April-June 2025	April - June 2025 Billing	150.00	150.00
TD 2025-113	**07/31/2025**	**Canada Revenue Agency**			
		July 2025	July 2025 Payroll Deductions	19,554.84	19,554.84
TD 2025-114	**07/31/2025**	**Minister of Finance**			
		July 2025	July 2025 School Tax	75.96	75.96
TD 2025-115	**08/08/2025**	**Municipal Employees Pension**			
		Jul 20 - Aug 2	July 20 - Aug 2, 2025 PP	4,278.22	4,278.22
TD 2025-116	**08/21/2025**	**Access Communications**			
		August 2025	Office Phone & Internet	487.58	487.58
TD 2025-117	**08/21/2025**	**Southern Plains Co-op Ltd.**			
		71490977	Reg Fuel - 53.455 litres @ 1.319	70.51	70.51
				Total Online Banking:	29,963.78

Total GENERAL: 489,143.64

Certified Correct This August 21, 2025

Reeve

Administrator