

Meeting Minutes
RM Regular Meeting 18/09/2025 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Thursday September 18, 2025.

Reeve Arnold Jahn called the meeting to order at 9:10 a.m. the following were present:

Reeve:	Arnold Jahn
Councillor Division No. 1:	Heather Brokenshire
Councillor Division No. 2:	Brett Mackenzie
Councillor Division No. 3:	Jody Dukart
Councillor Division No. 4:	Michael Konopaki
Councillor Division No. 5:	Dalan Wheeler
Councillor Division No. 6:	Terry Sernick - Absent
CAO:	Monica Kovach

Resolution Approval of Agenda

No: **Moved By:** Heather Brokenshire

2025-181 That Council approve the agenda as presented.

CARRIED

Resolution Approval of Minutes

No: **Moved By:** Dalan Wheeler

2025-182 That the minutes of the regular meeting held August 21, 2025, be approved as circulated.

CARRIED

Councillor Jody Dukart joined the meeting at 9:13am.

Resolution Administration Report

No: **Moved By:** Michael Konopaki

2025-183 That Council approve CAO Monica Kovach's report as presented.

CARRIED

Resolution Reeve and Councillors Reports

No: **Moved By:** Heather Brokenshire

2025-184 That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

CARRIED

Resolution Bank Reconciliations

No: **Moved By:** Michael Konopaki

2025-185 That the bank reconciliations and bank statements for the month of August 2025 be approved as presented.

CARRIED

Resolution Statement of Financial Activities

No: Moved By: Jody Dukart

2025-186 That the statements of financial activities for the month of August 2025, be approved as presented.

CARRIED

Resolution Accounts Payable for Approval

No: Moved By: Michael Konopaki

2025-187 That Council approve the list of payments for the month of September 2025 for cheque numbers 5876 to 5887 and electronic payments for a total of \$727,433.24, attached to and forming part of these minutes.

CARRIED

Resolution Public Works Report

No: Moved By: Heather Brokenshire

2025-188 That Council approve the Manager of Public Works, Troy Threinen, verbal report, as presented.

CARRIED

Resolution Subdivision

No: Moved By: Dalan Wheeler

2025-189 That the proposed residential subdivision of NW 34-3-5W2M is approved and Council has no concerns regarding the plan, and it complies with the Rural Municipality of Coalfields No. 4 Zoning Bylaw.

CARRIED

Resolution Creighton Lodge Payment

No: Moved By: Michael Konopaki

2025-190 That a total of \$150,000 be allocated to the Creighton Lodge kitchen expansion project, comprising \$125,000 previously set aside in annual increments of \$25,000 from 2020 to 2024, and an additional \$25,000 designated for the 2025 fiscal year; and further, that the full payment be issued as part of the September 2025 month-end payment batch.

CARRIED

Resolution Abatement of Taxes

No: Moved By: Dalan Wheeler

2025-191 That we approve the following abatement of residential taxes in accordance with section 293 of the *Municipalities Act*:
SW 16-01-05W2 - Municipal \$1,639.44 - School Division \$707.11
NE 10-01-04W2 - Municipal \$855.36 - School Division \$368.93.

CARRIED

Resolution Closed Session

No: **Moved By:** Heather Brokenshire

2025-192

That we move into a closed session at 12:30 p.m. as per clause 120(2)(a) of *The Municipalities Act*, and on the basis that the discussion taking place apply to section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

That we enter an open session at 1:25 p.m.

Resolution Layoff Notices

No: **Moved By:** Dalan Wheeler

2025-193

That layoff notices be given to all public works employees in accordance with the collective agreement and Saskatchewan Employment Act.

CARRIED

Resolution Co-Sponsor Resolution

No: **Moved By:** Heather Brokenshire

2025-194

That we co-sponsor the Rural Municipality of Browning No 34's resolution of Alternative Energy Projects Cleanup Fund at the SARM Midterm Convention held on November 5-6, 2025.

CARRIED

Resolution Vacation Request

No: **Moved By:** Brett Mackenzie

2025-195

That we approve the CAO, Monica Kovach, vacation request of 5 days during October.

CARRIED

Resolution Correspondence

No: **Moved By:** Heather Brokenshire

2025-196

That the correspondence is approved as presented.

CARRIED

Resolution Adjournment

No: **Moved By:** Heather Brokenshire

2025-197

That the meeting adjourn, the time being 1:45 and the next regular monthly meeting will be held on October 16, 2025, commencing at 9:00am.

CARRIED

Reeve

Administrator

RM of Coalfields
List of Accounts for Approval
Batch: 2025-00091 to 2025-00102

Bank Code - GENERAL - TD TRUST

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5876	08/31/2025	RMAA Director Division 1 August 2025	Div #1,2 Fall Meeting - 2025	60.00	60.00
5877	09/18/2025	Brandt Tractor Ltd. 4174990	Unit# 16 - Loader Repairs and Par	942.14	942.14
5878	09/18/2025	Canart Backhoe 25-015	Dugout - PW	93,445.35	93,445.35
5879	09/18/2025	Dionco Sales and Service Ltd. 31830	Lining for Dugout	1,149.52	1,149.52
5880	09/18/2025	DMS Services Inc. 1000028329	PW Shop Internet	111.00	111.00
5881	09/18/2025	GFL Environmental Inc. S500000004326	Waste Disposal and Collection	63.06	63.06
5882	09/18/2025	Graphic Press 21506 21505 21745	10 Indemnity Books - Office/Counc 5 - PW Inspection Books Business Cards - A Jahn Reeve	434.14 314.60 56.11	804.85
5883	09/18/2025	Johnson Plumbing & Heating 165686	2" Poly Pipe DR17	749.25	749.25
5884	09/18/2025	Matts Car Wash 382661 383321	Unit# 23 - 20.0 WashBay Time Unit# 23 - 19 WashBay Time	24.36 23.14	47.50
5885	09/18/2025	Minister of Finance RP-2025-093	2025 PolicingContracted Services	19,988.87	19,988.87
5886	09/18/2025	Signal Direct Communications 29251	Installation Communication Tower	12,553.45	12,553.45
5887	09/18/2025	St. Joseph Hospital Foundation 6713	1 Table - Festival Trees	1,200.00	1,200.00
				Total Computer Cheque:	131,114.99

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2025-272	08/22/2025	Curtis, Riley Payroll 2025-17	2025 Payroll 17	2,446.18	2,446.18
TD EFT2025-273	08/22/2025	Dukart, Misty Payroll 2025-17	2025 Payroll 17	1,528.58	1,528.58
TD EFT2025-274	08/22/2025	Halkyard, Kate Payroll 2025-17	2025 Payroll 17	1,756.58	1,756.58
TD EFT2025-275	08/22/2025	Kovach, Monica Payroll 2025-17	2025 Payroll 17	2,998.34	2,998.34
TD EFT2025-276	08/22/2025	Newsham, Keith Payroll 2025-17	2025 Payroll 17	2,173.49	2,173.49
TD EFT2025-277	08/22/2025	Nowlan, Braden Payroll 2025-17	2025 Payroll 17	2,244.40	2,244.40
TD EFT2025-278	08/22/2025	Pukas, Cooper Payroll 2025-17	2025 Payroll 17	2,636.14	2,636.14
TD EFT2025-279	08/22/2025	Threinen, Troy Payroll 2025-17	2025 Payroll 17	2,745.03	2,745.03

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Batch: 2025-00091 to 2025-00102

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
TD EFT2025-280	08/22/2025	Wright, Jeffrey Payroll 2025-17	2025 Payroll 17	2,235.87	2,235.87
TD EFT2025-281	08/31/2025	Brokenshire, Heather August 2025	Aug Council Indemnity	642.85	642.85
TD EFT2025-282	08/31/2025	Dukart, Jody August 2025	Aug Council Indemnity	521.80	521.80
TD EFT2025-283	08/31/2025	Jahn, Arnold August 2025	Aug Council Indemnity	319.20	319.20
TD EFT2025-284	08/31/2025	Konopaki, Michael August 2025	Aug Council Indemnity	299.50	299.50
TD EFT2025-285	08/31/2025	Mackenzie, Brett August 2025	Aug Council Indemnity	487.60	487.60
TD EFT2025-286	08/31/2025	Sernick, Terry August 2025	Aug Council Indemnity	299.50	299.50
TD EFT2025-287	08/31/2025	Wheeler, Dalan August 2025	Aug Council Indemnity	299.50	299.50
TD EFT2025-288	09/05/2025	Curtis, Riley Payroll 2025-18	2025 Payroll 18	2,423.74	2,423.74
TD EFT2025-289	09/05/2025	Dukart, Misty Payroll 2025-18	2025 Payroll 18	1,464.36	1,464.36
TD EFT2025-290	09/05/2025	Halkyard, Kate Payroll 2025-18	2025 Payroll 18	1,765.96	1,765.96
TD EFT2025-291	09/05/2025	Kovach, Monica Payroll 2025-18	2025 Payroll 18	3,064.55	3,064.55
TD EFT2025-292	09/05/2025	Newsham, Keith Payroll 2025-18	2025 Payroll 18	2,182.87	2,182.87
TD EFT2025-293	09/05/2025	Nowlan, Braden Payroll 2025-18	2025 Payroll 18	2,294.73	2,294.73
TD EFT2025-294	09/05/2025	Pukas, Cooper Payroll 2025-18	2025 Payroll 18	2,217.70	2,217.70
TD EFT2025-295	09/05/2025	Threinen, Troy Payroll 2025-18	2025 Payroll 18	2,729.93	2,729.93
TD EFT2025-296	09/05/2025	Wright, Jeffrey Payroll 2025-18	2025 Payroll 18	2,248.93	2,248.93
TD EFT2025-297	08/31/2025	International Union of August 2025	August 2025 Remittance	608.14	608.14
TD EFT2025-298	08/31/2025	Municipal Financing Corp of Saskatch August 2025	2025 Debenture Payment	382,873.81	382,873.81
TD EFT2025-299	08/31/2025	SaskWorks Venture Fund Inc. August 2025	Payroll Investment Plan - Aug 2025	1,738.48	1,738.48
TD EFT2025-300	08/31/2025	Stenhouse, Kara August 2025	Office Cleaning - August 2025	402.80	402.80
TD EFT2025-301	08/31/2025	Village of Frobisher August 2025	POS Sales - August 2025	8,414.89	8,414.89
TD EFT2025-302	09/18/2025	BK Creations Signs & Graphics 10238	Stop Signs - 12 & 2 Moose Signs	1,243.49	1,243.49
TD EFT2025-303	09/18/2025	Canadian Tire # 146 0944	6' step ladder - PW Shop	233.09	233.09
TD EFT2025-304	09/18/2025	DMM Energy			

RM of Coalfields
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Batch: 2025-00091 to 2025-00102

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			B3437ML	Public Works - Fuel	2,440.66	
			B3378ML	Public Works - Fuel	2,759.00	
			B3331ML	Public Works - Fuel	5,146.85	
			B3316ML	Public Works - Fuel	3,091.08	
			B3470ML	Public Works - Fuel	4,270.57	17,708.16
TD EFT2025-305	09/18/2025	Flatlander Express Inc.				
		81971		Shipping and Freight-Culvert Mark	239.80	239.80
TD EFT2025-306	09/18/2025	Goliath Disposal Ltd.				
		130154		Waste Disposal and Collection	2,069.62	2,069.62
TD EFT2025-307	09/18/2025	House of Stationery				
		465057		Office Supplies - Paper	199.40	199.40
TD EFT2025-308	09/18/2025	Impact Creative Digital Services				
		1656		2025 Annual Hosting Fee	555.00	555.00
TD EFT2025-309	09/18/2025	Kendalls Supply Limited				
		1189182		Unit# 21 & Unit #16	55.37	
		1191017		Unit #32 & Shop Supplies	270.91	
		1185919		CREDIT MEMO - Shop Supplies -	-321.90	4.38
TD EFT2025-310	09/18/2025	McCombs Auto Supply				
		678002		Shop Supplies - Grease, Dust cap	428.01	
		678370		Unit #32 - Hose Repair	107.28	
		676439		Unit #29 - Mower Repairs	151.51	
		678983		Shop Supplies - Argo Shield	128.99	815.79
TD EFT2025-311	09/18/2025	SARM				
		SARM017976		Unit#33 - Shulte Side Arm Repairs	441.21	
		PSIP25004-8		2025 PSIP - Policy#SARMPSP20:	32.18	
		SARM22963		Gravel Measurements - Pits	1,165.50	
		SARM991758		Culvert Markers - PW	2,386.50	4,025.39
TD EFT2025-312	09/18/2025	Southeast Tree Care Ltd.				
		150033		Weed Control - Leafy Spurge	1,640.10	
		150032		Weed Control - Absinthe	862.05	
		150031		Weed Control - Tansy	1,084.39	3,586.54
TD EFT2025-313	09/18/2025	Wil-Tech Industries				
		INV0178558		Unit#33 - Side Arm Repairs	2,030.71	2,030.71
				Total Other:		470,776.82

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
TD 2025-118	08/22/2025	Municipal Employees Pension				
		Aug 3 - 19		Aug 3-19, 2025 PP	4,543.14	4,543.14
TD 2025-119	08/31/2025	SaskTel Mobility				
		August 2025		PW & Office Cell Phone	164.54	164.54
TD 2025-120	08/31/2025	SaskTel				
		August 2025		Telephone - PW Shop	70.11	70.11
TD 2025-121	08/31/2025	SecurTek Monitoring Solutions				
		INV2159077		Security System Monitoring	61.05	61.05
TD 2025-122	08/31/2025	SaskEnergy - Office				
		August 2025		Office - Heat	54.92	54.92
TD 2025-123	08/31/2025	SaskEnergy - PW Shop				
		August 2025		Heat; Public Works Shop	52.94	52.94

Administrator