

## Rural Municipality of Coalfields No. 4

### Meeting Minutes

RM Regular Meeting 15/01/2026 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Thursday January 15, 2026.

Reeve Arnold Jahn called the meeting to order at 8:55 a.m. the following were present:

Reeve:	Arnold Jahn
Councillor Division No. 1:	Heather Brokenshire
Councillor Division No. 2:	Brett Mackenzie
Councillor Division No. 3:	Jody Dukart - Absent
Councillor Division No. 4:	Michael Konopaki
Councillor Division No. 5:	Dalan Wheeler - Absent
Councillor Division No. 6:	Terry Sernick
CAO:	Monica Kovach

#### Resolution Approval of Agenda

No: Moved By: Michael Konopaki

2026-001 That Council approve the agenda as presented.

**CARRIED**

#### Resolution Approval of Minutes

No: Moved By: Heather Brokenshire

2026-002 That the minutes of the regular meeting held December 18, 2025, be approved as circulated.

**CARRIED**

#### Resolution Administration Report

No: Moved By: Terry Sernick

2026-003 That Council approve CAO Monica Kovach's report as presented.

**CARRIED**

#### Resolution Reeve and Councillors Reports

No: Moved By: Brett Mackenzie

2026-004 That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

**CARRIED**

**Resolution Bank Reconciliations**

**No: Moved By:** Heather Brokenshire

2026-005 That the bank reconciliations and bank statements for the month of December 2025 be approved as presented.

**CARRIED**

**Resolution Statement of Financial Activities**

**No: Moved By:** Terry Sernick

2026-006 That the statements of financial activities for the month of December 2025 be approved as presented.

**CARRIED**

**Resolution Accounts Payable for Approval**

**No: Moved By:** Terry Sernick

2026-007 That Council approve the list of payments for the month of December 2025 for cheque numbers 5912 to 5920, electronic payment numbers EFT2025-436 to EFT2025-462; EFT2026-001 to EFT2026-015 and online banking payment numbers 2025-188 to 2025-201; 2026-001 to 2026-003 for a total of \$248,284.48, attached to and forming part of these minutes.

**CARRIED**

**Resolution Public Works Report**

**No: Moved By:** Heather Brokenshire

2026-008 That Council approve the Manager of Public Works, Troy Threinen, verbal report, as presented.

**CARRIED**

**Resolution Closed Session**

**No: Moved By:** Michael Konopaki

2026-009 That we move into a closed session at 11:40 a.m. as per clause 120(2)(a) of *The Municipalities Act*, and on the basis that the discussion taking place apply to section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

**CARRIED**

That we enter an open session at 12:10 p.m.

**Resolution Zoning Bylaw and Official Community Plan**

**No: Moved By:** Terry Sernick

2026-010 That the draft Background Report for the Planning Bylaws Project, prepared by Scatliff + Miller + Murray inc., is hereby approved, subject to the amendments identified and directed by Council.

**CARRIED**

**Resolution Donations and Memberships****No: Moved By:** Heather Brokenshire

2026-011 That the following donations and memberships be paid for 2026:

Bienfait Calendar	\$120	Gateway Cities Golf Club	\$500
Bienfait Centennial Parks amp; Rec Board	\$1,500	Bienfait Memorial Arena - Dec Public Skate	\$200
Bienfait Curling Sign	\$60	RMAA	\$425
Bienfait Library	\$1,200	SARM	\$3,930.55
Bienfait Library (Expenses)	\$2,716.28	Sask Tip	\$100
Bienfait Memorial Arena	\$350	SK Crime Stoppers	\$200
Bienfait Royal Canadian Legion	\$500	SK Rural Crime Watch	\$50
Frobisher Thresherman	\$1,800	SE Regional Library	\$4,537.50
Creighton Lodge - Fundraiser	\$800	SE Shrine Sponsorship	\$500
Creighton Lodge	\$3,300	STARS Air Ambulance	\$2,500
Farm Family Table	\$343.78	Village of Frobisher (Cemetery)	\$400
Festival of Trees	\$1,200	Weldon Breakfast Program	\$7,500
		Weldon Online Auction	\$200

**CARRIED****Resolution Sask Lotteries Community Grant Program****No: Moved By:** Brett Mackenzie

2026-012 That Council approve allocation of the Rural Municipality of Coalfields No. 4 Saskatchewan Lotteries Community Grant Program funds for 2026, in the amount of two thousand six hundred twenty-three dollars (\$2,623.00), to the following communities:

- 70% - Town of Bienfait
- 10% - Village of Frobisher
- 10% - Village of North Portal
- 10% - Village of Roche Percee

**CARRIED****Resolution Fidelity Bond Insurance****No: Moved By:** Heather Brokenshire

2026-013 That the fidelity bond for \$75,000 and the money and securities bond for \$15,000 has been renewed effective January 1, 2026, to January 1, 2027, for all office staff.

**CARRIED**

**Resolution Petition**

**No:** **Moved By:** Heather Brokenshire

2026-014 That we approve the 3 petitions in regards to support for federal standing committee, strengthening of property laws, including the definition of natural herd immunity included in the laws and compulsory certified lab testing prior to culling and request for information regarding CFIA activities in Saskatchewan for the last 5 years be posted in the office for public signature if in agreement.

**CARRIED**

**Resolution Fire Service Agreement**

**No:** **Moved By:** Michael Konopaki

2026-015 That we authorize the Reeve and CAO to sign the fire service agreement with the City of Estevan in accordance with motion 2025-240.

**CARRIED**

**Resolution Correspondence**

**No:** **Moved By:** Brett Mackenzie

2026-016 That the correspondence is approved as presented.

**CARRIED**

**Resolution Adjournment**

**No:** **Moved By:** Heather Brokenshire

2026-017 That the meeting adjourn, the time being 2:30pm and the next regular monthly meeting will be held on February 19, 2026, commencing at 9:00am.

**CARRIED**

---

Reeve

---

Administrator

**RM of Coalfields**  
**List of Accounts for Approval**  
Batch: 2025-00141 to 2026-00007

Bank Code - GENERAL - TD TRUST

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5912	12/31/2025	Bienfait Coalfields Memorial Arena As: 10262396	Public Skate Sponsorship - Decerr	180.02	180.02
5913	12/31/2025	Boss Water 11803	Office Water - 3 Jugs	30.00	30.00
5914	12/31/2025	Minister of Finance RP-2025-093	Contracted Services	19,988.87	19,988.87
5915	01/12/2026	Seaman, Dave Pay In Lieu	Pay in Lieu	8,036.61	8,036.61
5916	01/15/2026	Genco Asphalt Inc. 3306	Gid 605 - Salt & Sand Mixture-Spri	1,420.80	1,420.80
5917	01/15/2026	Minister of Finance FD2026130	Accrual Customer Acct# 191939	693.00	693.00
5918	01/15/2026	Rural Municipal Administrators 2026 Membership	2026 RMAA Membership Fees	425.00	425.00
5919	01/15/2026	SaskTip January 2026	2026 SaskTip Membership	100.00	100.00
5920	01/15/2026	Western Municipal Consulting WMCINV250416	2026 Retainer - Board of Revision	367.50	367.50
				Total Computer Cheque:	31,241.80

**OTHER**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2025-436	12/31/2025	Brokenshire, Heather December 2025	Dec Council Indemnity	228.80	228.80
TD EFT2025-437	12/31/2025	Dukart, Jody December 2025	Dec Council Indemnity	487.60	487.60
TD EFT2025-438	12/31/2025	Jahn, Arnold December 2025	Dec Council Indemnity	938.40	938.40
TD EFT2025-439	12/31/2025	Konopaki, Michael December 2025	Dec Council Indemnity	299.50	299.50
TD EFT2025-440	12/31/2025	Mackenzie, Brett December 2025	Dec Council Indemnity	487.60	487.60
TD EFT2025-441	12/31/2025	Sernick, Terry December 2025	Dec Council Indemnity	299.50	299.50
TD EFT2025-442	12/31/2025	Wheeler, Dalan December 2025	Dec Council Indemnity	299.50	299.50
TD EFT2025-443	12/24/2025	Dukart, Misty Payroll 2025-26	2025 Payroll 26	1,479.18	1,479.18
TD EFT2025-444	12/24/2025	Halkyard, Kate Payroll 2025-26	2025 Payroll 26	1,729.99	1,729.99
TD EFT2025-445	12/24/2025	Kovach, Monica Payroll 2025-26	2025 Payroll 26	3,123.20	3,123.20
TD EFT2025-446	12/24/2025	Newsham, Keith Payroll 2025-26	2025 Payroll 26	1,889.41	1,889.41
TD EFT2025-447	12/24/2025	Nowlan, Braden Payroll 2025-26	2025 Payroll 26	1,763.84	1,763.84
TD EFT2025-448	12/24/2025	Threinen, Troy			

**RM of Coalfields**  
**List of Accounts for Approval**  
Batch: 2025-00141 to 2026-00007

OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		Payroll 2025-26	2025 Payroll 26	4,352.34	4,352.34
TD EFT2025-449	12/24/2025	Wright, Jeffrey			
		Payroll 2025-26	2025 Payroll 26	1,727.46	1,727.46
TD EFT2025-450	12/31/2025	International Union of			
		December 2025	December 2025 Remittance	345.84	345.84
TD EFT2025-451	12/31/2025	SaskWorks Venture Fund Inc.			
		December 2025	Payroll Investment Plan - Decemb	1,738.48	1,738.48
TD EFT2025-452	12/31/2025	Stenhouse, Kara			
		December 2025	Office Cleaning - December 2025	328.60	328.60
TD EFT2025-453	12/31/2025	Village of Frobisher			
		December 2025	POS Sales - December 2025	4,547.32	4,547.32
TD EFT2025-454	12/31/2025	BK Creations Signs & Graphics			
		10645	Signs - Longley, Watch Children, N	702.38	702.38
TD EFT2025-455	12/31/2025	Brandt Tractor Ltd.			
		4180692	Unit#2 Grader Parts	3,538.05	3,538.05
TD EFT2025-456	12/31/2025	Dionco Sales and Service Ltd.			
		32778	Grader Blades	7,360.62	7,360.62
TD EFT2025-457	12/31/2025	DMM Energy			
		BML3337	Public Works - Fuel	2,887.32	
		BM3334L	Public Works - Fuel	2,395.22	
		BML3315	Public Works - Fuel	2,192.89	7,475.43
TD EFT2025-458	12/31/2025	Dynamic Signs Inc.			
		18417	Bienfait Rink Boards Sign	438.45	438.45
TD EFT2025-459	12/31/2025	Goliath Disposal Ltd.			
		135677	Waste Disposal and Collection	2,085.37	2,085.37
TD EFT2025-460	12/31/2025	House of Stationery			
		470298	Office Supplies	24.54	24.54
TD EFT2025-461	12/31/2025	McCombs Auto Supply			
		693202	Shop Supplies - PW	193.23	193.23
TD EFT2025-462	12/31/2025	SARM			
		SARM214769	Unit# 23 - Tires	1,474.71	1,474.71
TD EFT2026-001	01/09/2026	Dukart, Misty			
		Payroll 2026-01	2026 Payroll 01	935.82	935.82
TD EFT2026-002	01/09/2026	Halkyard, Kate			
		Payroll 2026-01	2026 Payroll 01	1,673.85	1,673.85
TD EFT2026-003	01/09/2026	Kovach, Monica			
		Payroll 2026-01	2026 Payroll 01	2,804.24	2,804.24
TD EFT2026-004	01/09/2026	Newsham, Keith			
		Payroll 2026-01	2026 Payroll 01	1,021.18	1,021.18
TD EFT2026-005	01/09/2026	Nowlan, Braden			
		Payroll 2026-01	2026 Payroll 01	953.81	953.81
TD EFT2026-006	01/09/2026	Threinen, Troy			
		Payroll 2026-01	2026 Payroll 01	2,290.48	2,290.48
TD EFT2026-007	01/09/2026	Wright, Jeffrey			
		Payroll 2026-01	2026 Payroll 01	903.81	903.81
TD EFT2026-008	01/16/2026	Catalis Technologies Canada			
		308366022	All-Net Program- Sept2025 -Aug 2	4,491.00	4,491.00
TD EFT2026-009	01/16/2026	DMS Services Inc.			
		1000029607	PW Shop Internet	111.00	111.00
TD EFT2026-010	01/16/2026	Dukart, Darcy			
		2505	Office/Yard Maintenance	367.50	367.50

**RM of Coalfields**  
**List of Accounts for Approval**  
Batch: 2025-00141 to 2026-00007

**OTHER**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2026-011	01/16/2026	House of Stationery 470938	Office Supplies	310.58	310.58
TD EFT2026-012	01/16/2026	Kendalls Supply Limited 1208535	Shop Supplies - PW	23.31	23.31
TD EFT2026-013	01/16/2026	Munisoft 2025/26-03669 2025/26-04314	2026 Software Maintenance 2026 - Equipment Maintenance	8,064.15 1,012.32	9,076.47
TD EFT2026-014	01/16/2026	SARM EXC260004 BON26004 LIA26004 PSIP26004-0 MEM2026004 SARM23150 SARM23180	2026 Excess Liability - # CSINT17 2026 Fidelity Bond # SARMBOND: 2026 LSIP - Policy# SARMLSIP20 2026 PSIP - Policy# SARMPSP2C 2026 Membership Fee OCP & ZB Project OCP & ZB Project	948.70 371.00 2,816.35 11,227.38 4,295.96 1,995.00 31,080.00	52,734.39
TD EFT2026-015	01/16/2026	Southeast Regional Library January 2026	2026 - 1st Installment	2,598.75	2,598.75
				Total Other:	129,655.53

**ONLINE BANKING**

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD 2025-188	12/24/2025	Municipal Employees Pension Dec 7 -20, 2025	Dec 7 - 20, 2025 PP	3,590.96	3,590.96
TD 2025-189	12/30/2025	SaskTel Mobility December 2025	PW & Office Cell Phone	150.09	150.09
TD 2025-190	12/30/2025	SaskTel December 2025	Telephone - PW Shop	70.12	70.12
TD 2025-191	12/30/2025	SecurTek Monitoring Solutions INV2372241	Security System Monitoring	61.05	61.05
TD 2025-192	12/30/2025	SaskEnergy - Office December 2025	Office - Heat	149.62	149.62
TD 2025-193	12/30/2025	SaskEnergy - PW Shop December 2025	Heat; Public Works Shop	498.57	498.57
TD 2025-194	12/30/2025	SaskPower - Office 3438-0064-3022	Office - Power	192.66	192.66
TD 2025-195	12/30/2025	SaskPower - Old PW Shop 3867-0047-7713	Old PW Shop - Power	196.22	196.22
TD 2025-196	12/30/2025	SaskPower - New PW Shop 1491-0095-4649	Power; New PW Shop	287.06	287.06
TD 2025-197	12/30/2025	SaskPower - Street Lights 3867-0047-7714	Hirsch, Street Lights	129.01	129.01
TD 2025-198	12/31/2025	Canada Revenue Agency December 2025	December 2025 Payroll Deduction	15,840.25	15,840.25
TD 2025-199	12/31/2025	Minister of Finance December 2025	December 2025 School Taxes	29,751.31	29,751.31
TD 2025-200	12/31/2025	Sask Municipal Hail Insurance December 2025	December 2025 Month End Remitt	32,794.30	32,794.30
TD 2025-201	12/31/2025	Town of Bienfait October-Dec 202	October-December 2025 Water Bil	150.00	150.00

**RM of Coalfields**  
**List of Accounts for Approval**  
Batch: 2025-00141 to 2026-00007

**ONLINE BANKING**

<b>Payment #</b>	<b>Date</b>	<b>Vendor Name</b>	<b>Reference</b>	<b>Invoice Amount</b>	<b>Payment Amount</b>
<b>TD 2026-001</b>	<b>01/09/2026</b>	<b>Municipal Employees Pension</b>			
		Dec 21 - Jan 3	Dec 21, 2025 to Jan 3, 2026 PP	3,004.92	3,004.92
<b>TD 2026-002</b>	<b>01/16/2026</b>	<b>Access Communications</b>			
		January 2026	Office Phone & Internet	487.58	487.58
<b>TD 2026-003</b>	<b>01/16/2026</b>	<b>Southern Plains Co-op Ltd.</b>			
		7650	Office - Pop	33.43	33.43
			<b>Total Online Banking:</b>		<b>87,387.15</b>
			<b>Total GENERAL:</b>		<b>248,284.48</b>

Certified Correct This January 15, 2026

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Administrator