

Rural Municipality of Coalfields No. 4
Meeting Minutes
RM Regular Meeting 19/02/2026 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Thursday February 19, 2026.

Reeve Arnold Jahn called the meeting to order at 9:00 a.m. the following were present:

Reeve: Arnold Jahn
Councillor Division No. 1: Heather Brokenshire - Absent
Councillor Division No. 2: Brett Mackenzie
Councillor Division No. 3: Jody Dukart
Councillor Division No. 4: Michael Konopaki
Councillor Division No. 5: Dalan Wheeler
Councillor Division No. 6: Terry Sernick - Absent
CAO: Monica Kovach

Resolution **Approval of Agenda**
No: **Moved By:** Brett Mackenzie
2026-018 That Council approve the agenda as presented.

CARRIED

Resolution **Approval of Minutes**
No: **Moved By:** Dalan Wheeler
2026-019 That the minutes of the regular meeting held January 15, 2026, be approved as circulated.

CARRIED

Resolution **Administration Report**
No: **Moved By:** Michael Konopaki
2026-020 That Council approve CAO Monica Kovach's report as presented.

CARRIED

Resolution **Reeve and Councillors Reports**
No: **Moved By:** Dalan Wheeler
2026-021 That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

CARRIED

Resolution No: 2026-022
Bank Reconciliations Moved By: Brett Mackenzie
That the bank reconciliations and bank statements for the month of January 2026 be approved as presented.
CARRIED

Resolution No: 2026-023
Statement of Financial Activities Moved By: Michael Konopaki
That the statements of financial activities for the month of January 2026 be approved as presented.
CARRIED

Resolution No: 2026-024
Accounts Payable for Approval Moved By: Dalan Wheeler
That Council approve the list of payments for cheque numbers 5921 to 5936, electronic payment numbers EFT2026-016 to EFT2026-043 and online banking payment numbers 2026-004 to 2026-021 for a total of \$136,103.05, attached to and forming part of these minutes.
CARRIED

Resolution No: 2026-025
Public Works Report Moved By: Dalan Wheeler
That Council approve the Manager of Public Works, Troy Threinen, verbal report, as presented.
CARRIED

Resolution No: 2026-026
2026 Road Tenders Moved By: Michael Konopaki
That we issue two separate tenders for the following road projects; the incorporation of gravel on Range Road 2052, from Highway 18 north to the municipal boundary; and a shoulder pull on Township Road 24, between Range Road 2062 and Range Road 2054.
CARRIED

Resolution No: 2026-027
Dust Control Tender Moved By: Jody Dukart
That we contractor Fort Distributors Ltd. to provide the dust control services for 2026 provided that there is not a price increase greater than 5%.
CARRIED

Resolution No: 2026-028
605 Crack Sealing
Moved By: Dalan Wheeler

That we contractor Genco Asphalt Inc. to crack seal the 605 in 2026 based on the estimate of \$770 an hour for labour and \$2.10 a litre for CA-90 oil.

CARRIED

Resolution No: 2026-029
Vegetation Control
Moved By: Michael Konopaki

That we contract Southeast Tree Care Ltd to be the herbicide applicator for 2026 in accordance with the Rural Municipalities weed management plan and the invasive plant control program administered by Saskatchewan Association of Rural Municipalities.

CARRIED

Resolution No: 2026-030
Spring Road Restrictions
Moved By: Brett Mackenzie

That the RM of Coalfields No. 4 opt out of the Ministry of Highways Spring Road Restriction Program for the 2026 spring season; and further, that the RM of Coalfields implement its own spring road restrictions, as needed.

CARRIED

Resolution No: 2026-031
Road Use During Road Restrictions
Moved By: Jody Dukart

That we authorize Goliath Disposal to use all municipal roads within the municipal boundaries during our spring road ban period to provide ratepayers with an essential service.

CARRIED

Resolution No: 2026-032
Investments
Moved By: Jody Dukart

That the Municipality enroll in the High Interest Savings Account administered by SARM, with dual signing authority assigned to the Chief Administrative Officer, Monica Kovach, and Councillor Brett Mackenzie; and further, that the amount of Two Million Dollars (\$2,000,000.00) be transferred from the Capital Reserves Account for deposit into this account.

CARRIED

Resolution No: 2026-033
Debenture
Moved By: Dalan Wheeler

That a written notice be sent to the Municipal Financing Corporation of Saskatchewan stating the Municipality's intention to prepay the debenture on or before March 26, 2026.

CARRIED

Resolution No: 2026-034
Tax Enforcement Policy
Moved By: Michael Konopaki
That Council amend the Tax Enforcement Policy to remove the wording Carlyle Observer and replace with Weyburn This Week.

CARRIED

Resolution No: 2026-035
Tax Enforcement - Proceed to Request Title
Moved By: Jody Dukart
That Council instruct the Administrator, as per *The Tax Enforcement Act*, to proceed to request title for properties that were advertised in *The Carlyle Observer* on May 29, 2025 and subsequently had liens registered on July 31, 2025, and continue to have taxes in arrears.

CARRIED

Resolution No: 2026-036
SARM Annual Convention
Moved By: Michael Konopaki
That the Manager of Public Works be authorized to attend the SARM Annual Convention, including participation in the trade show and the Leadership and Influence course.

CARRIED

Resolution No: 2026-037
Workshop
Moved By: Dalan Wheeler
That we authorize Monica Kovach and Misty Dukart to attend the Municipal Administration Spring Workshop on April 1, 2026, in Weyburn, Saskatchewan.

CARRIED

Resolution No: 2026-038
Commercial Development Permits
Moved By: Brett Mackenzie
That Council approve the following Commercial Development Permits:

- Tundra Oil and Gas Limited - File# 102 16-20-001-04 W2 Drill - Install a electrical cable within the RM Road Allowance, no facility crossing occurring - NE 19-01-04 W2M - Division #1
- Saturn Oil and Gas Inc. - File# SAT/052 - Pipeline Road Crossing - SE 25-03-04 W2M - Division #4

CARRIED

Resolution No:
2026-039

AG Development Permits

Moved By: Michael Konopaki

That Council will approve the following AG Development Permits:

- SW 22-02-06 W2M - 42x60 Insulated Shop - Division #6
- SE 25-02-05 W2M - 50x56x18 AG Shop - Division #5

CARRIED

Resolution No:
2026-040

Vacation Request

Moved By: Jody Dukart

That we approve Monica Kovach's vacation request for 1 day In March, 7 days in April and 1 day in May.

CARRIED

Resolution No:
2026-041

Correspondence

Moved By: Michael Konopaki

That the correspondence is approved as presented.

CARRIED

Resolution No:
2026-042

Adjournment

Moved By: Jody Dukart

That the meeting adjourn, the time being 2:25pm and the next regular monthly meeting will be held on March 19, 2026, commencing at 9:00am.

CARRIED

Reeve

Administrator

RM of Coalfields
List of Accounts for Approval
Batch: 2026-00008 to 2026-00021

Bank Code - GENERAL - TD TRUST

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5921	01/27/2026	Rebel Drilling Ltd. 23221	Accrual Decommission Water Well	3,885.00	3,885.00
5922	01/31/2026	Bienfait Coalfields Memorial Arena As: 10262402	Donation - Hypnotist Show	400.00	400.00
5923	02/19/2026	Bienfait Curling Club February 2026	2025/2026 Sign Donation	60.00	60.00
5924	02/19/2026	Boss Water 11972	Office Water - 3 Jugs	30.00	30.00
5925	02/19/2026	Canart Backhoe 25-061	Accrual Top Soil - 400 yds	4,440.00	4,440.00
5926	02/19/2026	City of Estevan 22188	2026 Municipal Fire Levy	10,220.00	10,220.00
5927	02/19/2026	Creighton Lodge Trust Committe February 2026	2026 Annual Fundraiser - 1 Table	800.00	800.00
5928	02/19/2026	Genco Asphalt Inc. 3367 3368	Gid 605 - Salt & Sand Mixture-Spr Gid 605 - Salt & Sand Mixture-Spr	710.40 277.50	987.90
5929	02/19/2026	Graphic Press 21954	Wall Calendars - 8	195.36	195.36
5930	02/19/2026	Portal International Fire Dept 2026 Fees	Fire Agreement & Standby Fee	17,766.04	17,766.04
5931	02/19/2026	Redhead Equipment P62729 P62897 P63017 P63064	Unit#21 - Mack Truck Unit#21 - Mack Truck Unit#21 - Mack Truck Unit#21 - Mack Truck - Credit Mem	67.47 6,152.08 31.83 -1,443.00	4,808.38
5932	02/19/2026	Royal Tank Cleaners 8635	Septic Tank & Pits Cleaning	210.00	210.00
5933	02/19/2026	Sask Assessment Mgmt Agency 2026463	2026 Municipal Invoice	19,573.00	19,573.00
5934	02/19/2026	Southern Bolt Supply 215195	Bolts & Washers - PW Shop Suppl	5.99	5.99
5935	02/19/2026	Southeast College 65528	Supervising Others Course - Troy	166.50	166.50
5936	02/19/2026	Town of Bienfait 2025 Library Ex	Accrual 2025 Bienfait Library Operating Ex	2,107.78	2,107.78
				Total Computer Cheque:	65,655.95

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2026-016	01/23/2026	Dukart, Misty Payroll 2026-02	2026 Payroll 02	1,550.68	1,550.68
TD EFT2026-017	01/23/2026	Halkyard, Kate Payroll 2026-02	2026 Payroll 02	1,809.96	1,809.96
TD EFT2026-018	01/23/2026	Kovach, Monica Payroll 2026-02	2026 Payroll 02	2,892.86	2,892.86
TD EFT2026-019	01/23/2026	Threinen, Troy			

RM of Coalfields
List of Accounts for Approval
Batch: 2026-00008 to 2026-00021

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Payroll 2026-02	2026 Payroll 02	2,129.95	2,129.95
TD EFT2026-020	01/27/2026	Miller Thomson LLP	4213502	Accrual Legal - File# 0222779.0007	1,548.45	
			4213469	Accrual Legal - File# 0222779.0002	666.00	2,214.45
TD EFT2026-021	01/30/2026	Brokenshire, Heather	January 2026	Jan Council Indemnity	545.20	545.20
TD EFT2026-022	01/30/2026	Dukart, Jody	January 2026	Jan Council Indemnity	393.55	393.55
TD EFT2026-023	01/30/2026	Jahn, Arnold	January 2026	Jan Council Indemnity	922.40	922.40
TD EFT2026-024	01/30/2026	Konopaki, Michael	January 2026	Jan Council Indemnity	957.85	957.85
TD EFT2026-025	01/30/2026	Mackenzie, Brett	January 2026	Jan Council Indemnity	675.70	675.70
TD EFT2026-026	01/30/2026	Sernick, Terry	January 2026	Jan Council Indemnity	487.60	487.60
TD EFT2026-027	02/06/2026	Dukart, Misty	Payroll 2026-03	2026 Payroll 03	1,611.22	1,611.22
TD EFT2026-028	02/06/2026	Halkyard, Kate	Payroll 2026-03	2026 Payroll 03	1,833.72	1,833.72
TD EFT2026-029	02/06/2026	Kovach, Monica	Payroll 2026-03	2026 Payroll 03	2,892.86	2,892.86
TD EFT2026-030	02/06/2026	Threinen, Troy	Payroll 2026-03	2026 Payroll 03	2,270.52	2,270.52
TD EFT2026-031	01/31/2026	International Union of	January 2026	January 2026 Remittance	137.01	137.01
TD EFT2026-032	01/31/2026	SaskWorks Venture Fund Inc.	January 2026	Payroll Investment Plan - January	1,253.86	1,253.86
TD EFT2026-033	01/31/2026	Stenhouse, Kara	January 2026	Office Cleaning - January 2026	381.60	381.60
TD EFT2026-034	01/31/2026	Village of Frobisher	January 2026	POS Sales - January 2026	996.00	996.00
TD EFT2026-035	02/24/2026	Brandt Tractor Ltd.	101000707	Unit#16 - Loader Parts	357.50	357.50
TD EFT2026-036	02/24/2026	DMS Services Inc.	1000029910	PW Shop Internet	111.00	111.00
TD EFT2026-037	02/24/2026	Goliath Disposal Ltd.	137130	Waste Disposal and Collection	2,085.37	2,085.37
TD EFT2026-038	02/24/2026	Kendalls Supply Limited	1208749	Shop Supplies - PW - Pigtales	32.41	
			1209527	Oil Filters & Oil - PW	900.70	
			1211177	Shop Supplies - PW	168.82	1,101.93
TD EFT2026-039	02/24/2026	McCombs Auto Supply	696593	Shop Supplies - PW	128.99	
			698883	Shop Supplies - PW	79.59	
			700219	Shop Supplies - PW	206.58	415.16
TD EFT2026-040	02/24/2026	Nelson Motors & Equipment	C03087	Unit#3 - Grader Parts	2,245.86	2,245.86
TD EFT2026-041	02/24/2026	SARM	CT2601-001	Cyber Security Training	26.25	
			SARM23204	OCP & ZB Project	4,725.00	4,751.25

RM of Coalfields
List of Accounts for Approval
Batch: 2026-00008 to 2026-00021

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2026-042	02/24/2026	Success Office Systems 477836	Meter Reading -Nov-Jan 2026	273.68	273.68
TD EFT2026-043	02/24/2026	Wil-Tech Industries 0187097	Unit# 16 - Backhoe Loader Parts	126.28	126.28
				Total Other:	37,425.02

ONLINE BANKING

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD 2026-004	01/23/2026	Municipal Employees Pension Jan 4-17, 2026	Jan 4 - 17, 2026 PP	2,351.44	2,351.44
TD 2026-005	01/27/2026	Ministry of Finance 2025 PST	Accrual 2025 - PST Payable	9.00	9.00
TD 2026-006	01/31/2026	SaskTel Mobility January 2026	PW & Office Cell Phone	150.09	150.09
TD 2026-007	01/31/2026	SaskTel January 2026	Telephone - PW Shop	70.12	70.12
TD 2026-008	01/31/2026	SecurTek Monitoring Solutions INV2424444	Security System Monitoring	61.05	61.05
TD 2026-009	01/31/2026	SaskEnergy - Office January 2026	Office - Heat	171.39	171.39
TD 2026-010	01/31/2026	SaskEnergy - PW Shop January 2026	Heat; Public Works Shop	636.95	636.95
TD 2026-011	01/31/2026	SaskPower - Office 3636-0058-6060	Office - Power	156.51	156.51
TD 2026-012	01/31/2026	SaskPower - Old PW Shop 2976-0078-5872	Old PW Shop - Power	127.55	127.55
TD 2026-013	01/31/2026	SaskPower - New PW Shop 1425-0096-0252	Power; New PW Shop	85.05	85.05
TD 2026-014	01/31/2026	SaskPower - Street Lights 2976-0078-5873	Hirsch, Street Lights	129.01	129.01
TD 2026-015	02/06/2026	Municipal Employees Pension Jan 18-31, 2026	Jan 18 - 31, 2026 PP	2,425.68	2,425.68
TD 2026-016	01/31/2026	Canada Revenue Agency January 2026	January 2026 Payroll Deductions	14,646.45	14,646.45
TD 2026-017	01/31/2026	Minister of Finance January 2026	January 2026 School Taxes	2,577.82	2,577.82
TD 2026-018	01/31/2026	TD Visa January 2026	January 2026 TD Visa Statement	95.59	95.59
TD 2026-019	02/24/2026	Access Communications February 2026	Office Phone & Internet	487.58	487.58
TD 2026-020	02/24/2026	Southern Plains Co-op Ltd. 72821271	Reg Fuel - 19.122 litres @ 1.249	23.88	23.88
TD 2026-021	02/24/2026	TD Visa February 2026	February 2026 TD Visa Statement	8,816.92	8,816.92
				Total Online Banking:	33,022.08

Total GENERAL: 136,103.05

Date Printed
02/17/2026 2:29 PM

RM of Coalfields
List of Accounts for Approval
Batch: 2026-00008 to 2026-00021

Page 4

Certified Correct This February 19, 2026

Reeve

Administrator