

Rural Municipality of Coalfields No. 4

Meeting Minutes

RM Regular Meeting 18/06/2026 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Thursday June 18, 2026.

Reeve Arnold Jahn called the meeting to order at 9:00 a.m. the following were present:

Reeve:	Arnold Jahn
Councillor Division No. 1:	Heather Brokenshire
Councillor Division No. 2:	Brett Mackenzie
Councillor Division No. 3:	Jody Dukart
Councillor Division No. 4:	Michael Konopaki
Councillor Division No. 5:	Dalan Wheeler
Councillor Division No. 6:	Terry Sernick
CAO:	Monica Kovach

Resolution No: Approval of Agenda

2026-121 **Moved By:** Terry Sernick

That Council approve the agenda as presented.

CARRIED

Resolution No: Approval of Minutes

2026-122 **Moved By:** Dalan Wheeler

That the minutes of the regular meeting held May 21, 2026, be approved as circulated.

CARRIED

Resolution No: Administration Report

2026-123 **Moved By:** Heather Brokenshire

That Council approve CAO Monica Kovach's report as presented.

CARRIED

Resolution No: Reeve and Councillors Reports

2026-124 **Moved By:** Dalan Wheeler

That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

CARRIED

Resolution No: Bank Reconciliations

2026-125 **Moved By:** Michael Konopaki

That the bank reconciliations and bank statements for the month of May 2026 be approved as presented.

CARRIED

Resolution No: Statement of Financial Activities

2026-126 **Moved By:** Terry Sernick

That the statements of financial activities for the month of May 2026 be approved as presented.

CARRIED

Resolution No: Accounts Payable for Approval

2026-127 **Moved By:** Jody Dukart

That Council approve the list of payments for cheque numbers 5982 to 5997, electronic payment numbers EFT2026-163 to EFT2026-194 and online banking payment numbers 2026-073 to 2026-086 for a total of \$450,890.09 attached to and forming part of these minutes.

CARRIED

Resolution No: PDAP Designation

2026-128 **Moved By:** Heather Brokenshire

That the Rural Municipality of Coalfields No. 4 apply to the Saskatchewan Public Safety Agency to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by the tornadoes on June 7 and June 9, 2026.

CARRIED

Resolution No: Public Works Report

2026-129 **Moved By:** Brett Mackenzie

That Council approve the Manager of Public Works, Braden Nowlan, verbal report, as presented.

CARRIED

Resolution No: Manager of Public Works

2026-130 **Moved By:** Michael Konopaki

That Braden Nowlan be appointed to the position of Manager of Public Works effective June 1, 2026, and receive a wage adjustment to \$41.40 per hour, subject to the terms and conditions outlined in the Letter of Understanding between the Rural Municipality of Coalfields and the International Union of Operating Engineers, Hoisting & Portable Stationary, Local 870.

CARRIED

Resolution No: Grader Operator

2026-131 **Moved By:** Dalan Wheeler

That, upon completion of the required hours as stipulated in the Collective Bargaining Agreement, Riley Curtis be appointed to the position of Operator 1 and receive a wage adjustment to \$35.31 per hour, effective June 15, 2026.

CARRIED

Resolution No: Employee Training

2026-132

Moved By: Heather Brokenshire

That Council authorize the engagement of Wayne Harder to provide and complete competency training and evaluations for employees requiring Powered Mobile Equipment training, with costs to be paid in accordance with the agreed-upon training rates and terms.

CARRIED

Resolution No: Approach & Culvert Applications

2026-133

Moved By: Terry Sernick

That Council approve the installation of an approach and culvert on the PT NE 27-02-06 W2M furthermore, that the work is to be completed by the ratepayer or a contractor of their choice at no cost to the municipality other than supplying a culvert.

CARRIED

Resolution No: Culvert Request

2026-0134

Moved By: Dalan Wheeler

That Council approve the installation of a culvert on the approach serving Lot 3, Block 7, Plan 1818, with the RM of Coalfields No. 4 supplying the culvert required for the installation.

CARRIED

Resolution No: Closed Session

2026-135

Moved By: Terry Sernick

That we move into a closed session at 10:12 a.m. as per clause 120(2)(a) of *The Municipalities Act*, and on the basis that the discussion taking place apply to section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

That we enter an open session at 11:40 a.m.

Resolution No: Collective Agreement

2026-136

Moved By: Dalan Wheeler

That the Reeve and Chief Administrative Officer be authorized to execute the new Collective Agreement between the Rural Municipality of Coalfields No. 4 and the International Union of Operating Engineers, Hoisting & Portable & Stationary, Local 870, as presented, and that the agreement be adopted as the official collective agreement of the Municipality.

CARRIED

Resolution No: Mowing Program

2026-137

Moved By: Michael Konopaki

That we contract Silver Dirt Works to complete the top-cut mowing of municipal rights-of-way at a rate of \$135.00 per mile.

CARRIED

Resolution No: Range Road 2051

2026-138

Moved By: Dalan Wheeler

That we contract JJ Trucking Ltd to incorporate 500 yards of 1 1/2 inch gravel and cap with Type 106 for 1.2 kilometers west of NW 13 and SW 24-03-05W2M for a price of \$24,650 plus applicable taxes.

CARRIED

Resolution No: Weed Management Plan

2026-139

Moved By: Terry Sernick

That the 2026 Weed Management Plan be approved as presented; furthermore, that the Weed Management Plan be submitted to Saskatchewan Association of Rural Municipalities to be eligible for the Invasive Plant Control Program.

CARRIED

Resolution No: CTP Application

2026-140

Moved By: Dalan Wheeler

That we apply to the Clearing the Path Program for the inclusion of Range Road 2053 from Highway 39 to Township Road 11, and Township Road 11 from Range Road 2053 to SE 9-01-04 W2M. Furthermore, that the Municipality appeal the decision to reallocate Corridor Designation 004-2 and that an independent truck traffic count be conducted by the Municipality to support the appeal.

CARRIED

Resolution No: Deputy Reeve

2026-141

Moved By: Brett Mackenzie

That Jody Dukart be appointed deputy reeve from June 1, 2026, to November 30, 2026.

CARRIED

Resolution No: Correspondence

2026-142

Moved By: Terry Sernick

That the correspondence is approved as presented.

CARRIED

Resolution No: Adjournment

2026-143

Moved By: Jody Dukart

That the meeting adjourn, the time being 12:14pm and the next regular monthly meeting will be held on July 16, 2026, commencing at 9:00am.

CARRIED

Reeve

Administrator

Date Printed
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RM of Coalfields
List of Accounts for Approval
Batch: 2026-00064 to 2026-00077

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Bank Code - GENERAL - TD TRUST

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5982	05/31/2026	Village Of Roche Percee May 2026	2026 Donation-Roche Percee Day	500.00	500.00
5983	06/18/2026	Absolute Locating Ltd. 2026-05-24	TWP RD 15 (East of Hwy 39)	317.10	317.10
5984	06/18/2026	Bienfait Coalfields Memorial Arena As: Bien Rink Reviv	Bienfait Rink Revival Donation	8,330.00	8,330.00
5985	06/18/2026	Bienfait Swimming Pool June 2026	2026 Donation	10,000.00	10,000.00
5986	06/18/2026	Boss Water 12847	Office Water	30.00	30.00
5987	06/18/2026	City of Estevan 22415	Fire Contracted Services	6,157.52	6,157.52
5988	06/18/2026	Frobisher Threshermen's June 2026	2026 Donation-Threshmens Day	1,800.00	1,800.00
5989	06/18/2026	GWP Rodent Products 29564	Rozol RTU 22.7 Bag - 2	566.04	566.04
5990	06/18/2026	Outram-Madigan 4-H Beef Club June 2026	2026 Donation	800.00	800.00
5991	06/18/2026	Redhead Equipment A83746	Unit#21 - Mack Truck	956.01	956.01
5992	06/18/2026	R&R Tank and Equipment Rentals Ltd. 136718	Mower Repairs - Unit# 32	2,566.57	2,566.57
5993	06/18/2026	St. Joseph Hospital Foundation June 2026	2026 Donation - 2nd Year	50,000.00	50,000.00
5994	06/18/2026	Stars Air Ambulance June 2026	2026 - Annual Donation	2,500.00	2,500.00
5995	06/18/2026	Svein Bryeide Construction Ltd 10674	Valley Road - Culverts	87,967.50	
		10675	RFP# 2026-03 - RR 2052 - Constr	176,276.88	264,244.38
5996	06/18/2026	Weldon Childcare Inc. June 2026	2026 Donation in leiu of auction	200.00	200.00

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COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
5997	06/18/2026	Western Municipal Consulting WMCINV260318	Assessment Appeal - K Hesketh	315.00	315.00
Total Computer Cheque:					349,282.62

OTHER

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2026-163	05/29/2026	Curtis, Riley Payroll 2026-11	2026 Payroll 11	2,330.55	2,330.55
TD EFT2026-164	05/29/2026	Dukart, Misty Payroll 2026-11	2026 Payroll 11	1,389.31	1,389.31
TD EFT2026-165	05/29/2026	Halkyard, Kate Payroll 2026-11	2026 Payroll 11	1,780.13	1,780.13
TD EFT2026-166	05/29/2026	Kovach, Monica Payroll 2026-11	2026 Payroll 11	2,909.18	2,909.18
TD EFT2026-167	05/29/2026	Newsham, Keith Payroll 2026-11	2026 Payroll 11	2,402.07	2,402.07
TD EFT2026-168	05/29/2026	Nowlan, Braden Payroll 2026-11	2026 Payroll 11	2,336.09	2,336.09
TD EFT2026-169	05/29/2026	Wright, Jeffrey Payroll 2026-11	2026 Payroll 11	3,212.93	3,212.93
TD EFT2026-170	05/31/2026	Dukart, Jody May 2026	May Council Indemnity	696.70	696.70
TD EFT2026-171	05/31/2026	Jahn, Arnold May 2026	May Council Indemnity	557.40	557.40
TD EFT2026-172	05/31/2026	Konopaki, Michael May 2026	May Council Indemnity	481.75	481.75
TD EFT2026-173	05/31/2026	Mackenzie, Brett May 2026	May Council Indemnity	487.60	487.60
TD EFT2026-174	05/31/2026	Sernick, Terry May 2026	May Council Indemnity	487.60	487.60
TD EFT2026-175	05/31/2026	Wheeler, Dalan May 2026	May Council Indemnity	299.50	299.50
TD EFT2026-176	05/31/2026	International Union of			

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Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		May 2026	May 2026 Union Dues Remittance	602.01	602.01
TD EFT2026-177	05/31/2026	Kovach, Monica May 2026	May 2026 - Mileage	471.10	471.10
TD EFT2026-178	05/31/2026	SaskWorks Venture Fund Inc. May 2026	Payroll Investment Plan - May 202	2,607.72	2,607.72
TD EFT2026-179	05/31/2026	Stenhouse, Kara May 2026	Office Cleaning - May 2026	392.20	392.20
TD EFT2026-180	05/31/2026	Village of Frobisher POS Sales-May	POS Sales - May 2026	651.33	651.33
TD EFT2026-181	06/12/2026	Curtis, Riley Payroll 2026-12	2026 Payroll 12	2,238.57	2,238.57
TD EFT2026-182	06/12/2026	Dukart, Misty Payroll 2026-12	2026 Payroll 12	1,457.91	1,457.91
TD EFT2026-183	06/12/2026	Halkyard, Kate Payroll 2026-12	2026 Payroll 12	1,759.23	1,759.23
TD EFT2026-184	06/12/2026	Kovach, Monica Payroll 2026-12	2026 Payroll 12	2,892.86	2,892.86
TD EFT2026-185	06/12/2026	Nowlan, Braden Payroll 2026-12	2026 Payroll 12	3,534.26	3,534.26
TD EFT2026-186	06/12/2026	Newsham, Keith Payroll 2026-12	2026 Payroll 12	2,193.00	2,193.00
TD EFT2026-187	06/23/2026	Brandt Tractor Ltd. 101001424	Grader Repairs	713.46	713.46
TD EFT2026-188	06/23/2026	ConX Wireless 68Q-04065	Annual Road Maintenance Plan	799.20	799.20
TD EFT2026-189	06/23/2026	DMM Energy B3790ML	Public Works - Fuel	5,042.13	
		B6755ML Credit	Invoice# B6755ML Credit Memo	-3,692.56	
		B3860ML	Public Works - Fuel	7,721.35	9,070.92
TD EFT2026-190	06/23/2026	DMS Services Inc. 31252	PW Shop Internet	111.00	111.00
TD EFT2026-191	06/23/2026	Dudley & Company LLP			

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OTHER

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		48838	Year End-Financial Statements-20	15,540.00	15,540.00
TD EFT2026-192	06/23/2026	Goliath Disposal Ltd.			
		142595	Waste Disposal and Collection	2,101.12	2,101.12
TD EFT2026-193	06/23/2026	Impact Creative Digital Services			
		1829	2026 Annual Hosting Fee-Website	555.00	555.00
TD EFT2026-194	06/23/2026	Kendalls Supply Limited			
		1230171	Shop Supplies - PW	252.63	252.63
				Total Other:	67,314.33

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
TD 2026-073	05/29/2026	Municipal Employees Pension			
		May 10-23	May 10-23, 2026 PP	4,414.72	4,414.72
TD 2026-074	05/31/2026	SaskTel Mobility			
		May 2026	PW & Office Cell Phone	530.69	530.69
TD 2026-075	05/31/2026	SaskTel			
		May 2026	Telephone - PW Shop	70.12	70.12
TD 2026-076	05/31/2026	SecurTek Monitoring Solutions			
		INV2633847	Security System Monitoring	61.05	61.05
TD 2026-077	05/31/2026	SaskEnergy - Office			
		May 2026	Office - Heat	85.01	85.01
TD 2026-078	05/31/2026	SaskEnergy - PW Shop			
		May 2026	Heat; Public Works Shop	194.96	194.96
TD 2026-079	05/31/2026	SaskPower - Office			
		2943-0081-2550	Office - Power	187.85	187.85
TD 2026-080	05/31/2026	SaskPower - Old PW Shop			
		3108-0078-5806	Old PW Shop - Power	178.76	178.76
TD 2026-081	05/31/2026	SaskPower - New PW Shop			
		1260-0099-9635	Power; New PW Shop	253.58	253.58
TD 2026-082	05/31/2026	SaskPower - Street Lights			
		3108-0078-5807	Hirsch, Street Lights	134.02	134.02
TD 2026-083	05/31/2026	Canada Revenue Agency			

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ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
		Invoice #			
		May 2026	May 2026 Payroll Deductions	24,601.16	24,601.16
TD 2026-084	06/12/2026	Municipal Employees Pension			
		May 24-Jun 6	May 24-June 6, 2026 PP	3,054.74	3,054.74
TD 2026-085	06/23/2026	Access Communications			
		June 2026	Office Phone & Internet	487.58	487.58
TD 2026-086	06/23/2026	Southern Plains Co-op Ltd.			
		0186	Cleaning Supplies - Office	38.90	38.90
			Total Online Banking:		34,293.14
			Total GENERAL:		450,890.09

Certified Correct This June 18, 2026

Reeve

Administrator