Rural Municipality of Coalfields No. 4

Meeting Minutes

RM Regular Meeting 21/09/2026 - 09:00 AM

These are the Minutes of a regular meeting of the Council of the R.M. of Coalfields No. 4 held in Bienfait, SK., at 423 Main St. on, Monday September 21, 2026.
Reeve Arnold Jahn called the meeting to order at 8:48 a.m. the following were present:

Reeve:	Arnold Jahn
Councillor Division No. 1:	Heather Brokenshire - Absent
Councillor Division No. 2:	Brett Mackenzie
Councillor Division No. 3:	Jody Dukart
Councillor Division No. 4:	Michael Konopaki
Councillor Division No. 5:	Dalan Wheeler
Councillor Division No. 6:	Terry Sernick
CAO:	Monica Kovach

Resolution No: 2026-190 **Approval of Agenda**
Moved By: Michael Konopaki

That Council approve the agenda as presented.

CARRIED

Resolution No: 2026-191 **Approval of Minutes**
Moved By: Dalan Wheeler

That the minutes of the regular meeting held August 24, 2026, be approved as circulated.

CARRIED

Resolution No: 2026-192 **Administration Report**
Moved By: Jody Dukart

That Council approve CAO Monica Kovach's report as presented.

CARRIED

Resolution No: 2026-193 **Gateway Golf Course Donation**
Moved By: Jody Dukart

That we donate a toy tractor and a $50.00 co-op gift card to the Gateway Golf Course year end golf tournament held on September 26, 2026.

CARRIED

Resolution No: 2026-194 **Reeve and Councillors Reports**
Moved By: Dalan Wheeler

That we receive oral reports on division updates and committee meetings from the Reeve and Councillors.

CARRIED

Resolution No: 2026-195 **Bank Reconciliations**
Moved By: Brett Mackenzie

That the bank reconciliations and bank statements for the month of August 2026 be approved as presented.

CARRIED

Resolution No: 2026-196 **Statement of Financial Activities**
Moved By: Jody Dukart

That the statements of financial activities for the month of August 2026, be approved as presented.

CARRIED

Resolution No: 2026-197 **Accounts Payable for Approval**
Moved By: Michael Konopaki

That Council approve the list of payments for cheque numbers 6020 to 6027, electronic payment numbers EFT2026-267 to EFT2026-299 and online banking payment numbers 2026-122 to 2026-138 for a total of $218,983.61 attached to and forming part of these minutes.

CARRIED

Resolution No: 2026-198 **Public Works Report**
Moved By: Terry Sernick

That Council approve the Manager of Public Works, Braden Nowlan, verbal report, as presented.

CARRIED

Resolution No: 2026-199 **Gravel Program**
Moved By: Dalan Wheeler

That we contract out the supply and delivery of approximately 6,675 cubic yards of gravel to designated roads within the municipality.

CARRIED

Resolution No: 2026-200 **Grader Operator**
Moved By: Michael Konopaki

That Rhett Hutt be hired in accordance with the Collective Bargaining Agreement as of June 29, 2026; furthermore, that he be appointed to the position of Operator 1 and receive retroactive pay to July 23, 2026, in accordance with the Collective Bargaining Agreement.

CARRIED

Resolution No: 2026-201 **Seasonal Layoff**
Moved By: Brett Mackenzie

That layoff notices be given to all public works employees in accordance with the collective agreement and Saskatchewan Employment Act.

CARRIED

Resolution No: 2026-202 **Bridge Repairs**
Moved By: Dalan Wheeler

That we contract Western Infrastructure Renewal Inc to complete the necessary bridge repairs on 206-01-33E as per the SARM bridge report $32,620.00 plus applicable taxes.

CARRIED

Resolution No: 2026-203 **Water Complaint**
Moved By: Dalan Wheeler

That we have reviewed the water concerns at SE 7-03-05 W2M and determined that no further action is required by the RM at this time.

CARRIED

Councillor, Brett Mackenzie, left the meeting at 2:05pm.

Resolution No: 2026-204 **RFNow Line**
Moved By: Michael Konopaki

That Council approve RFNow Inc. to install a fibre optic line in the south ditch of the municipal road that is north of 12-03-04W2.

CARRIED

Resolution No: 2026-205 **Commercial Development Permits**
Moved By: Michael Konopaki

That Council approve the following Commercial Development Permits:

- Kingston Midstream Saskatchewan Ltd. - File# 2.6.50.26-074 - RM Permit# 2026-0011 - Cross the municipal road allowance to install cathodic test posts within the boundaries of the road allowance and ditch - Division #4

CARRIED

Resolution No: 2026-206 **Correspondence**
Moved By: Terry Sernick

That the correspondence is approved as presented.

CARRIED

Resolution No: 2026-207 **Adjournment**
Moved By: Dalan Wheeler

That the meeting adjourns, the time being 2:35pm and the next regular monthly meeting will be held on October 22, 2026, commencing at 9:00am.

CARRIED

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Reeve Administrator

RM of Coalfields
List of Accounts for Approval
Batch: 2026-00104 to 2026-00115

Bank Code - GENERAL - TD TRUST

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
6020	**09/21/2026**	**Boss Water**			
		13525	Office Water- 3 Jugs	30.00	30.00
6021	**09/21/2026**	**Carnduff Golf Club**			
		September 2026	In Memoriam to William "Bill" Halky	80.00	80.00
6022	**09/21/2026**	**Ministry of Finance**			
		D565721-368282	Sand & Gravel Reserve Lease# 36	32.58	32.58
6023	**09/21/2026**	**Minister of Finance**			
		INV2037726271	Customer Acct# 176597	21.45	21.45
6024	**09/21/2026**	**Municode Services**			
		63806	File# 3748126 Bayda - Review & I	2,566.01	2,566.01
6025	**09/21/2026**	**Monica Kovach - Petty Cash**			
		August 2026	Petty Cash Reinbursement - Aug 2	144.40	144.40
6026	**09/21/2026**	**RMAA Director Division 1**			
		August 2026	Div #1,2 Fall Meeting - 2026	60.00	60.00
6027	**09/21/2026**	**Southeast College**			
		66286	R Hutt & r Curtis - Ground Disturba	488.40	488.40
				Total Computer Cheque:	3,422.84

OTHER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
TD EFT2026-267	**08/31/2026**	**Brokenshire, Heather**			
		August 2026	Aug Council Indemnity	330.30	330.30
TD EFT2026-268	**08/31/2026**	**Dukart, Jody**			
		August 2026	Aug Council Indemnity	299.50	299.50
TD EFT2026-269	**08/31/2026**	**Jahn, Arnold**			
		August 2026	Aug Council Indemnity	522.40	522.40
TD EFT2026-270	**08/31/2026**	**Konopaki, Michael**			
		August 2026	Aug Council Indemnity	299.50	299.50
TD EFT2026-271	**08/31/2026**	**Mackenzie, Brett**			
		August 2026	Aug Council Indemnity	487.60	487.60
TD EFT2026-272	**08/31/2026**	**Sernick, Terry**			
		August 2026	Aug Council Indemnity	487.60	487.60
TD EFT2026-273	**08/31/2026**	**Wheeler, Dalan**			
		August 2026	Aug Council Indemnity	299.50	299.50
TD EFT2026-274	**09/04/2026**	**Curtis, Riley**			
		Payroll 2026-18	2026 Payroll 18	1,323.91	1,323.91
TD EFT2026-275	**09/04/2026**	**Dukart, Misty**			
		Payroll 2026-18	2026 Payroll 18	1,441.22	1,441.22
TD EFT2026-276	**09/04/2026**	**Halkyard, Kate**			
		Payroll 2026-18	2026 Payroll 18	1,873.23	1,873.23
TD EFT2026-277	**09/04/2026**	**Hutt, Rhett**			
		Payroll 2026-18	2026 Payroll 18	2,059.54	2,059.54
TD EFT2026-278	**09/04/2026**	**Kovach, Monica**			
		Payroll 2026-18	2026 Payroll 18	3,173.16	3,173.16
TD EFT2026-279	**09/04/2026**	**Newsham, Keith**			
		Payroll 2026-18	2026 Payroll 18	934.33	934.33
TD EFT2026-280	**09/04/2026**	**Nowlan, Braden**			

RM of Coalfields
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Batch: 2026-00104 to 2026-00115

OTHER

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		Payroll 2026-18	2026 Payroll 18	2,561.02	2,561.02
TD EFT2026-281	**08/31/2026**	**International Union of**			
		August 2026	August 2026 Union Dues Remittar	452.28	452.28
TD EFT2026-282	**08/31/2026**	**SaskWorks Venture Fund Inc.**			
		August 2026	Payroll Investment Plan - August 2	1,153.86	1,153.86
TD EFT2026-283	**08/31/2026**	**Stenhouse, Kara**			
		August 2026	Office Cleaning - August 2026	371.00	371.00
TD EFT2026-284	**08/31/2026**	**Village of Frobisher**			
		August 2026 POS	POS Sales - August 2026	22,075.44	22,075.44
TD EFT2026-285	**09/18/2026**	**Curtis, Riley**			
		Payroll 2026-19	2026 Payroll 19	4,141.25	4,141.25
TD EFT2026-286	**09/18/2026**	**Dukart, Misty**			
		Payroll 2026-19	2026 Payroll 19	1,579.20	1,579.20
TD EFT2026-287	**09/18/2026**	**Halkyard, Kate**			
		Payroll 2026-19	2026 Payroll 19	1,883.14	1,883.14
TD EFT2026-288	**09/18/2026**	**Hutt, Rhett**			
		Payroll 2026-19	2026 Payroll 19	2,677.18	2,677.18
TD EFT2026-289	**09/18/2026**	**Kovach, Monica**			
		Payroll 2026-19	2026 Payroll 19	3,274.80	3,274.80
TD EFT2026-290	**09/18/2026**	**Newsham, Keith**			
		Payroll 2026-19	2026 Payroll 19	1,020.24	1,020.24
TD EFT2026-291	**09/18/2026**	**Nowlan, Braden**			
		Payroll 2026-19	2026 Payroll 19	2,925.04	2,925.04
TD EFT2026-292	**09/23/2026**	**Catalis Technologies Canada**			
		308380214	All-Net Program Sept 2026-Aug 2(	4,625.00	4,625.00
TD EFT2026-293	**09/23/2026**	**DMM Energy**			
		BML3746	Public Works - Fuel	6,984.19	6,984.19
TD EFT2026-294	**09/23/2026**	**DMS Services Inc.**			
		32116	PW Shop Internet - Sept 2026	111.00	111.00
TD EFT2026-295	**09/23/2026**	**Flatlander Express Inc.**			
		92026	Shipping and Freight - Grader Part	77.16	77.16
TD EFT2026-296	**09/23/2026**	**Goliath Disposal Ltd.**			
		146891	Waste Disposal and Collection	2,101.12	2,101.12
TD EFT2026-297	**09/23/2026**	**Miller Thomson LLP**			
		4289213	Legal - File# 0222779.0002	3,310.02	3,310.02
TD EFT2026-298	**09/23/2026**	**Schilling Home Building Centre**			
		725843	4x4x16'- Shop Supplies	798.98	798.98
TD EFT2026-299	**09/23/2026**	**Wil-Tech Industries**			
		198393	Unit# 4 - Grader Parts	1,246.48	1,246.48
				Total Other:	76,900.19

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
TD 2026-122	**08/31/2026**	**SaskTel Mobility**			
		August 2026	PW & Office Cell Phone	297.99	297.99
TD 2026-123	**08/31/2026**	**SaskTel**			
		August 2026	Telephone - PW Shop	70.14	70.14
TD 2026-124	**08/31/2026**	**SecurTek Monitoring Solutions**			
		INV2789808	Security System Monitoring	61.05	61.05

RM of Coalfields
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ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
TD 2026-125	**08/31/2026**	**SaskEnergy - Office**			
		August 2026	Office - Heat	56.22	56.22
TD 2026-126	**08/31/2026**	**SaskEnergy - PW Shop**			
		August 2026	Heat; Public Works Shop	52.94	52.94
TD 2026-127	**08/31/2026**	**SaskPower - Office**			
		2679-0086-9769	Office - Power	217.62	217.62
TD 2026-128	**08/31/2026**	**SaskPower - Old PW Shop**			
		1689-0099-4110	Old PW Shop - Power	166.48	166.48
TD 2026-129	**08/31/2026**	**SaskPower - New PW Shop**			
		3339-0070-4238	Power; New PW Shop	245.27	245.27
TD 2026-130	**08/31/2026**	**SaskPower - Street Lights**			
		1689-0099-4111	Hirsch, Street Lights	134.02	134.02
TD 2026-131	**09/04/2026**	**Municipal Employees Pension**			
		Aug 16 - 29	August 16 - Aug 29, 2026 PP	3,368.00	3,368.00
TD 2026-132	**08/31/2026**	**Canada Revenue Agency**			
		August 2026	August 2026 Payroll Deductions	12,588.17	12,588.17
TD 2026-133	**08/31/2026**	**Minister of Finance**			
		August 2026	SE School Taxes - August 2026	97,478.81	97,478.81
TD 2026-134	**08/31/2026**	**Sask Municipal Hail Insurance**			
		August 2026	August 2026 Month End Remittanc	17,971.90	17,971.90
TD 2026-135	**09/18/2026**	**Municipal Employees Pension**			
		Aug 30-Sept 12	August 30 - Sept 12, 2026 PP	4,599.86	4,599.86
TD 2026-136	**09/23/2026**	**Access Communications**			
		September 2026	Office Phone & Internet	487.97	487.97
TD 2026-137	**09/23/2026**	**Southern Plains Co-op Ltd.**			
		71571454	Diesel Fuel - 266.392 litres	575.14	575.14
TD 2026-138	**09/23/2026**	**TD Visa**			
		September 2026	September 2026 TD Visa Stateme	289.00	289.00
				Total Online Banking:	138,660.58
				Total GENERAL:	218,983.61

Certified Correct This September 21, 2026

Reeve

Administrator